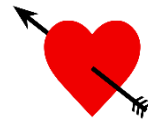
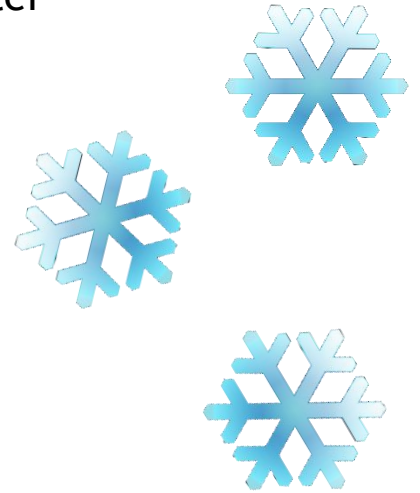




Bi-Monthly Unit Mailing February/March 2024

This mailing includes:

- Department President Maggie Geiger's Newsletter
- 2024 District Spring Conferences Schedule
- Greetings from Department Headquarters
- Annual Reports reminder
- Education article
- Parliamentarian article
- Constitution & Bylaws article
- Standing Rules article
- Leadership article
- Leadership-Unit Member of the Year award nomination form
- Membership article
- 2025 Unit Membership Dues Billing Amounts form
- 2025 Unit Membership Dues Collection Person form
- Christmas Gift Shop recap
- Resolution instructions & blank form
- Dates and Deadlines/Redbook Corrections



American Legion Auxiliary Mission Statement:

In the spirit of Service, Not Self the mission of the American Legion Auxiliary is to support The American Legion and to honor the sacrifice of those who serve by enhancing the lives of our veterans, military, and their families, both at home and abroad. For God and Country, we advocate for veterans, educate our citizens, mentor youth and promote patriotism, good citizenship, peace and security.

The Monthly Unit Mailing is posted on the Wisconsin Department website under the Unit Mailing link.

www.amlegionauxwi.org



Department President Maggie Geiger



American Legion Auxiliary • Department of Wisconsin

Feb 2024



QUESTION CORNER MIDWINTER SESSION EDITION

Q: If a female veteran is not eligible to join the Auxiliary under someone else, do they have to join the Legion first in order to be an Auxiliary Member?

A: A women who is eligible for American Legion membership is eligible to join the American Legion Auxiliary regardless of whether she is a member of the American Legion. However, her relatives cannot join the Auxiliary unless she joins the Legion.

Q: Can a unit purchase item that they know is needed at a VA hospital and take it directly to the facility, or must they go through the department?

A: Yes, items can be taken directly to the facility, make sure items are listed with contact information of the unit, and remember to report what the unit donated.

Q: Can a 100% award be given by a district if, for example, 49 of 49 member are paid, but the goal is 63?

A: No, but you can create and give a different local award to celebrate their success, such as Striving, or Above Average etc. make some type of award, and celebrate unit successes.

Q: Where do we purchase Honor Cords?

A: Type Honor Cords in your search engine, many companies will appear. The Honor Cord Company is one of many. (Remember to ask your schools to make sure students entering the arm forces can wear them at graduation).

"Love recognizes no barriers. It jumps hurdles, leaps fence, penetrates walls to arrive at its destination full of hope."

—Maya Angelou

Merriam-Webster dictionary defines the word "Bragging" as:
a pompous or boastful statement

I want to BRAG about the Department of WI amazing members!

The invitation to attend the 2024 Mid-Winter Conference in La Crosse, included the session, and a request to attending unit members to bring fleece (for tie blankets); athletic socks and hygiene items (for Socks of Love); hats, gloves, scarfs for homeless veterans; along with Valentine Cards and tray favor kits.

We planned to give these items to the Tomah VA, with the hopes of donating 10 blankets, 24-36 Socks of Love, couple dozen valentine cards, and some tray favors, but I underestimated the numbers!

When I entered the ALA Session room, I held my breath because I didn't want to scream with excitement or burst into tears. I was so overwhelmed by what I saw, so many socks, piled up on the table, you could hardly see the members behind them. Fleece, and more fleece, so much fleece, we were unable to assemble all of the tie blankets.

Some units donated fully assembled tie blankets as well as quilted blankets. Both Senior and Junior members worked together signing and stamping Valentine Cards as well as assembling heart shaped tray favors. There were also piles of knitted, crochet and store-bought hats, gloves and scarves.

Through the generosity of our members, we were able donate much needed items to the Veterans Home and Medical Centers of Tomah, Chippewa Falls, Dayton Care Center, Zablocki, Minneapolis, Union Grove and Iron Mountain!

I am so incredibly proud, this was certainly Mission in Motion, members working together, helping each other, meeting new friends, exchanging ideas and having fun! I wish more members could have attended this special event; like every day this was especially a GREAT DAY to be an ALA member!

We were honored to have, PNC Denise Rohan, TAL Commander Karl Stuvengen, SAL Commander Allen Watry, Legion Rider President Cory Doehmann, Department of Kansas National AL Commander Candidate Dan Wiley, all address us, with words of thanks and praises for the work we do. We also had several program chairs speak. The Leadership team of Joyce Endres and Teresa Isensee, Membership Chairman Sue Hembrook and VA&R Chairman Bonnie Jakubczyk.

TAL Adjutant, Julie Muhle, had a very moving inspirational speech; she reminded all of us, that no one can make us feel bad, unless we give them permission. If we put our differences aside and remain focused on the Mission of the ALA, anything is possible. She also posed the question, "What is your Why?"

Save the Date - The Legion Family Testimonials - May 18, 2024

La Sure's Banquet Hall Oshkosh WI

More Information to follow

2024 DISTRICT SPRING CONFERENCES

District	Date	Location	Registration Time & Fee	Lunch Fee	Make check payable to	Send check to	Contact Person	Deadline	
1	5/4/2024	American Legion Post 209 3913 State Road 213 Orfordville WI 53576	Reg Time: 8:30-9:00 am Fee: \$15.00	Included in Reg Fee	ALA Unit 209	Penny Bastian 1812 Pershing Place Janesville WI 53546	Zondra Morris morriszondra1964@gmail.com	4/26/2024	
2	5/4/2024	Kalahari Resort & Convention Center 1305 Kalahari Drive Wisconsin Dells WI 53965	Reg Time: 8:00-8:55 am Fee: \$25.00	Included in Reg Fee	ALA Columbia County Council	Mitzi Manthey N5658 State Road 22 Pardeeville WI 53954	Kathy Olson kvolson62@yahoo.com	Info pending	
3	4/20/2024	Fennimore Memorial Bldg 860 Lincoln Avenue Fennimore WI 53809	Reg Time: 8:00-8:45 am Fee: \$5.00	\$12.00	ALA Unit 482	Joanie Dickerson PO Box 224 Bagley WI 53801	Joanie Dickerson jomaried@gmail.com	4/6/2024	
4	5/11/2024	American Legion Post 537 9159 W Beloit Road Milwaukee WI 53227	Information Pending						
5	No Conference Scheduled								
6	5/4/2024	Manitowoc Airport / EAA Hangar 22 1805 Freedom Way Manitowoc WI 54220	Reg Time: 8:00 - 8:45 am Fee: \$17.00	Included in Reg Fee	ALA Unit 165	Diane Steinert 2850 Homestead Drive Oshkosh WI 54904	Diane Steinert djmsteinert@gmail.com	4/20/2024	
7	3/23/2024	American Legion Post 51 148 Leonard Street S West Salem WI 54669	Information Pending						
8	4/27/2024	Mid-State Technical College 1001 Centerpoint Drive Stevens Point WI 54481	Reg Time: 8:00 - 9:00 am Fee: \$20.00 Additional \$5.00 at door	Included in Reg Fee	ALA Unit 6	ALA Unit 6 PO Box 595 Stevens Point 54481	Diane Kranig dianeqltr@hotmail.com	4/15/2024	
9	4/6/2024	Red Maple Country Club 501 Golf Course Road Suring WI 54174	Reg Fee: \$1.00	\$18.00	Information Pending				
10	4/27/2024	Plum City High School 907 Main Street Plum City WI 54761	Reg Time: 8:00 - 9:00 am Fee: \$2.00	\$15.00	American Legion Post 365	Plum City Legion Hall PO Box 32 Plum City WI 54761	Kenneth Lampro kvstar1100@aol.com	4/12/2024	
11	4/6/2024	Mountain Funeral Home 220 3rd Avenue E Ashland WI 54806	Reg Time: 8:00 - 10:00 am Fee: \$5.00	\$10.00	ALA Unit 90	Linda Kostka 211 6th Street W Ashland WI 54806	Linda Kostka 715-209-8135	None	
12	Information Pending								

GREETINGS FROM DEPARTMENT HEADQUARTERS

American Legion Auxiliary, Department of Wisconsin
Executive Secretary-Treasurer, Bonnie Dorniak
www.amlegionauxwi.org ~ deptsec@amlegionauxwi.org ~ 608-745-0124

***** NEW! POPPY FUND SUGGESTED DONATION FORM *****

The Poppy Fund Suggested Donation form was updated January 1, 2024. Fairchild Hall at Union Grove is a veteran housing and recovery center contracted by Lutheran Social Services. Since it is not managed by Union Grove Veterans Home, it was determined that donations designated to Union Grove cannot be used to support Fairchild Hall. There is a new separate line item for Fairchild Hall. Please use the current form posted on the Department website for any donations submitted in the future.

ALA BADGER GIRLS STATE

Unit reservation forms were due 1/31/2024 with payments of \$400 per delegate. Please send ASAP if you haven't done so already.

CANDIDATES FOR DEPARTMENT OFFICE

Candidates for department office must email their announcement with a head & shoulder photo by March 18, 2024, to deptsec@amlegionauxwi.org to be included in the *Wisconsin* publication. Announcements should be 300-350 words.

MEMBERSHIP RENEWAL NOTICES

Members who have not paid their 2024 dues are now delinquent and lost all privileges of membership. Members who pass away before paying their 2024 dues are also *not entitled to have an Auxiliary memorial service or grave marker*. The Unit may want to pay dues for older members who cannot afford to maintain their membership (honorary life membership).

The national organization mailed the final membership dues renewal notices in early February. To expedite processing, members may pay by phone (NHQ: 317-569-4570, M-F, 7:00 am – 3:30 pm) or online at www.ALAforVeterans.org. Questions about paying online should be directed to alahq@ALAforVeterans.org. If a unit receives dues, they should forward them immediately to Department.

MEMORIAL SERVICE AT DEPARTMENT CONVENTION

Membership Change Forms must be submitted by May 1st for deceased members to be included in the Department Convention Memorial Book.

SCHOLARSHIP APPLICATIONS: The national Junior Member Loyalty scholarship and all department scholarship applications are due from students to Unit Presidents by March 1st. Unit Presidents should ensure the applications are completed correctly and all necessary attachments are included before signing and forwarding them to Education Chairman Diane Weggen by March 15th. Late applications will not be considered. All other national scholarships must be submitted online. Visit the department website for details.



PPP SCHOLARSHIP FUND: Units that want to support the Past Presidents Parley Scholarships designated for students pursuing an education in nursing or health careers should mail a check with the donation form posted on the department website (www.amlegionauxwi.org > Forms > PPP Dues & Scholarship Donation Form). Unit donations help ensure this opportunity continues as the need for nurses and healthcare workers becomes even more critical.

ANNUAL REPORTS: Annual Reports were mailed to all units in October and are posted on the department website.

- 1) UNIT YEAR-END IMPACT REPORT – a **numeric** report that the national organization uses to report the Auxiliary's impact to Congress. Every Unit President should submit a Unit Year-End Impact Report to their **District President by April 15th**. District Presidents consolidate/forward the information to Department by May 1st.
- 2) UNIT NARRATIVE REPORTS – **descriptive** reports used to explain a unit's activities. Unit Narrative Reports are due to **department headquarters by April 15th**. Units should mark the programs they worked during the past year on the Unit Narrative Report Summary sheet and submit a detailed Program Narrative Report for each of those marked programs. If a unit did not participate in any Auxiliary programs, simply mark "no" for each program and return the summary sheet. Department forwards the reports to the appropriate program chairmen for their annual reports to the national organization.

CONTESTS & AWARDS: Contests & Awards information is posted on the department website under each respective program engagement plan (www.amlegionauxwi.org > Programs). Questions? Please contact the appropriate program chairmen as listed for each program. Don't forget to nominate a Unit Member of the Year, Mentor of the Year, and Service Member of the Year for recognition! See the Leadership, PPP, and National Security program engagement plans for details for each nomination.

ANNUAL REPORTS ARE DUE



- **APRIL 15 – UNIT YEAR-END IMPACT REPORT DUE TO DISTRICT PRESIDENT**
- **APRIL 15 - NARRATIVE REPORT - DUE TO DEPARTMENT HQ**
- **NARRATIVE SUMMARY SHEET IS REQUIRED FROM ALL UNITS**
- **MAY 1 – DISTRICT YEAR-END REPORT DUE TO DEPARTMENT HEADQUARTERS**

**ANNUAL REPORT FORMS CAN BE ACCESSED ON THE
ALA WISCONSIN DEPARTMENT WEBSITE:**

www.amlegionauxwi.org



Diane Weggen, Education Chairman
dsweggen@gmail.com



Each year the American Legion Auxiliary awards thousands of dollars to scholarship applicants planning to further their education. The following can be a guide to have available at unit and post meetings, as a handout to local school administrators and counselors, on display boards promoting ALA programs, and information for letters to the editor. It is important to complete the application form and include all required information. All scholarship info can be found under Programs (Education) on the Dept. website: www.amlegionauxwi.org.

****NATIONAL SCHOLARSHIPS****

➤ **Children of Warriors National President's Scholarship – 3 (central division winners) @ \$5,000**

Eligibility Requirements:

Must be direct descendants of veterans who served in the United States Armed Forces and were honorably discharged during eligibility dates for membership in The American Legion. **Membership in The American Legion Family is not required for this scholarship.**

- Senior in high school
- To attend an accredited institution of higher education
- 50 hours or more of community service within past 4 years
- Application done **online** and **submitted directly to National ALA Headquarters** **DUE ON OR BEFORE MARCH 1, 2024, (10.59 PM)**

Scoring Rubric:

- 30% based on character/leadership
- 30% on essay/application
- 40% on academic achievement (GPA)

➤ **Spirit of Youth Scholarship - 1 (central division winner) @ \$5,000 / 1 (central division winner) @ \$1,000**

Eligibility Requirements:

- Senior in high school
- ALA member 4 consecutive years including 2024
- Application done **online** and **submitted directly to National ALA Headquarters** **DUE ON OR BEFORE MARCH 1, 2024, (10.59 PM)**

Scoring Rubric:

- 30% based on character and leadership
- 30% on essay, clarity, etc.
- 40% academic (GPA)

➤ **Junior Member Loyalty Scholarship – 2 (central division winners) @ \$2,500**

Eligibility Requirements:

- ALA member 4 consecutive years including 2024
- Traditional college student
- GPA of 3.0 or higher on a 4.0 scale
- Application done **online** and **submitted directly to National ALA Headquarters** **DUE ON OR BEFORE MARCH 1, 2024, (10.59 PM)**

Scoring Rubric:

- 50% based on character, leadership, and extra-curriculars
- 25% on application form and essay clarity, etc.
- 25% academic (GPA)

➤ **Non-Traditional Student Scholarship** (defined as a semester or more out of school) – **1** (central division winner) **@ \$2,000**

Eligibility Requirements:

- Returning to school after a break from schooling
- Current member of the American Legion Auxiliary
- Application done **online** and **submitted directly to National ALA Headquarters** **DUE ON OR BEFORE MARCH 1, 2024, (10.59 PM)**

Scoring Rubric:

- 25% on application form and essay (clarity, etc.)
- 25% based on need
- 25 % on character, leadership, and extra-curriculars
- 25% on initiative

DEPARTMENT OF WISCONSIN SCHOLARSHIPS

➤ **Department President's Scholarship - 3 @ \$1,000** (*paid through donations received*)

Eligibility Requirements:

- Either the mother or the applicant must be a member of a Wisconsin American Legion Auxiliary unit
- To attend a college or university of the applicant's choice.

➤ **Van Deuren Memorial Scholarship - 1 @ \$1,000** (*funded by a bequest from Rosalie Van Deuren*)

Eligibility Requirements:

- Either the mother or the applicant must be a member of a Wisconsin American Legion Auxiliary unit

➤ **H.S. & Angeline Lewis Scholarships - 5 @ \$1,000 and 1 @ \$1,000 for a graduate student**

The H. S. & Angeline Lewis Scholarship Fund was established by the Wisconsin American Legion Auxiliary in July 1980 by convention action and was made available to the Auxiliary through the generosity of one of our deceased members, Angeline Lewis, a member of Unit 214, Darlington. Mrs. Lewis bequeathed her estate to our organization for the establishment of a fund to be utilized annually for a scholarship program for deserving applicants.

➤ **Department of WI Merit & Memorial Scholarships - 8 @ \$1,000**

Additional Information about these scholarships can be found under Programs (Education) on the Dept. website: www.amlegionauxwi.org. There are no extra eligibility requirements.

➤ **Child Welfare Scholarship - 1 @ \$1,000**

Eligibility Requirements:

- Must be a college graduate in the field of special education. (If there is no qualified applicant, the scholarship may be awarded to an applicant in the education field.)
- Could be applied to two consecutive summer sessions

➤ **Past Presidents Parley Scholarships – Maximum of 3 @ \$1,000**

Eligibility Requirements:

- **Harriet Hubbard Registered Nurse Scholarships: no more than two \$1,000 awards**
 - Applicant must be in nursing school or have positive acceptance to an accredited hospital or university Registered Nurse program.
- **Health Career Scholarships: no more than two \$1,000 awards**
 - Course of study need not be a 4-year program. Hospital, university or technical school program is acceptable.

IN ADDITION TO ELIGIBILITY REQUIREMENTS, THE FOLLOWING INFORMATION IS TO BE INCLUDED:

1. On a separate sheet, please list
 - Student Activities
 - Community Involvements
 - Offices Held
 - Awards Received, etc.
2. Essay must be typed and double spaced, not to exceed 300 words.
ESSAY TITLES:
 - For Health Careers – “The Importance of Health Careers Today.”
 - For Registered Nurse – “The Impact of Trained Nurses Today.”
 - For all other Department Scholarships – “How will attending college help you achieve your career goals?”
3. Include at least three (3) letters of recommendation from at least two of the following categories:
 - School administrators, guidance counselors, faculty members (no more than two)
 - Pastor, businessmen from community (no more than two) c.
 - Representative citizen (one only)
 - NOTE: Letters of recommendation from relatives are not acceptable
4. Transcript (high school applicants only) including:
 - Cumulative GPA at end of 7th semester
 - The point base for grade point system used
 - Subjects and grades for 7th semester
 - Provide at least one of the following: college bound percentile, scores from ACT, SAT or PSAT
5. Transcripts (college applicants only) including:
 - All subjects, grades and cumulative GPA through current semester (or most current semester completed)
 - Graduate students include undergraduate transcript(s)
 - Point base for grade point system used (if other than 4.0 base)
6. Copy of Veteran’s DD-214 (discharge papers verifying honorable discharge)

Wisconsin American Legion Auxiliary Girls State (ALABGS) Scholarships

Harry & Shirley Kuehl Foundation Scholarship: One scholarship in the amount of \$500 will be awarded to a delegate/citizen who completed the 2024 ALABGS session. Award to be chosen from the current ALABGS scholarship applicants.

Eileen Knox Memorial Scholarship: One scholarship in the amount of \$500 will be awarded to a delegate/citizen who completed the 2024 ALABGS session. Award to be chosen from the current ALABGS scholarship applicants, with special consideration given to an applicant who is a member of the American Legion Auxiliary.

Samsung Scholarship:

Qualified applicants must be high school juniors who attend the 2024 ALABGS session and are direct descendants (i.e., child, grandchild, great-grandchild or a legally adopted child) of a U.S. wartime veteran. Applicants who are direct descendants of Korean War veterans will receive special consideration. Applications **must be submitted prior to the first day** of the 2024 ALABGS session.



DEPARTMENT PARLIAMENTARIAN

Teresa Isensee, Department Chairman
PO Box 145, Boyd WI 54726
Cell: 715-577-5259 ♦ Home: 715-667-3528
Email: tisensee2173@gmail.com

Does your Unit have a Parliamentarian? This is not a requirement – the President/Chairperson should know the Basic Parliamentary Procedures. The Eight Steps in Processing a Motion, How to Amend a Motion, Methods of Voting, Order of Business, and the rules of Debate.

Proper steps in Making and Processing a motion:

- Member rises and addresses the Chair
- The Chair will recognize the member
- Member states her motion – “I move that we have a bake sale”
- Another Member seconds the motion
 - If no second the motion goes no further and is dropped
- Chair states the motion and places it for discuss before the members assembled
- Motion is debated
- When discussion is finished the Chair puts the question to a vote.
- Chair announces the results

How can you be an effective Parliamentarian – Be Impartial, Know the Rules (Roberts Rules), review the agenda before a meeting to be familiar with the business and possible problems, during the meeting keep track of the motions to assist the Presiding officer if requested, develop your Knowledge - a good Parliamentarian is always learning. The Parliamentarian should have a copy of the Units Constitution & Bylaws and Standing Rules, if questions should arise during the meeting. The main goal for any meeting is to know the rules so that you have properly and smoothly run the meeting.

Resources:

- Resources available on the Department Website under the PROGRAMS tab “Basic Parliamentary Procedure”,
- “How to be an Effective Parliamentarian”, and the current Department Constitution and ByLaws.
- Available at Emblem Sales (www.emblem.legion.org) are the Robert’s Rules of Order, Newly Revised edition and the Parliamentary Procedure Booklet.



CONSTITUTION AND BYLAWS

Jan Pulvermacher-Ryan, Chairman

pulvermacherjan004@gmail.com

Your C & B document provides a framework for unit activities and serves as an educational process for informing members of the importance of a standard document outlining rolls and responsibilities for members and particularly for officers. If your C & B is properly written, reviewed and updated occasionally, they strengthen your organization at all levels and help to create an organization that allows good will to develop and grow.

Your Constitution and Bylaws is the most important document governing a unit's activities and provides a framework for all the discussions and decisions generated at your unit and Executive Committee meetings. A carefully prepared and crafted document provides for a successful organizational process. Always keep in mind that Department, District, County and Unit Constitutions and Bylaws cannot be in conflict with the national governing documents.

A well written document provides the foundation for the organization and contains the essential provisions relating to name, object, purpose, membership eligibility, officers, how elected or appointed, term of office, meetings, when held, monthly, annually, makeup of the Executive Committee and its functions, parliamentary authority, how to amend a motion are essentially the laws of the organization.

It should detail duties and powers of officers, include the responsibilities of the Executive Committee, outline Standing Committees, provides for appointment of Special Committees and includes responsibility for reports.



STANDING RULES

Diane Duscheck, Department Chairman
ddianeddiane@gmail.com

Constitution & Bylaws define your organization and protect member rights. Standing Rules relate to the details of the administration of the organization and can be adopted or changed with the ease of presenting a resolution or simple motion. Standing Rules change as the organization grows and changes. A new standing rule can be adopted by a majority vote. An existing standing rule can be changed with a majority vote at any regular meeting provided there has been advance notice, unless otherwise stipulated in the bylaws. Without advance notice, changing a standing rule requires a 2/3 vote for adoption. Many items in Standing Rules represent the established customs of the organization. (We've always done it this way.)

Some of the customs may be found in the following questions:

- State the day/hour of meetings, location, and information of notification. Are there some months with no meetings?
- How much are dues? Seniors? Juniors?
- When are elections held? Is there a nominating committee? (Robert's Rules of Order states that the nominating committee should be elected by the organization whenever possible, or else by its executive board.) Which offices are elected and which are appointed?
- Are there specific awards or scholarships that are presented each year? Prizes for Poppy contest or Americanism essay contest winners?
- When is installation of officers and who is in charge of the event?
- How and when are delegates for department convention, fall meetings, or district conferences chosen? Do they receive registration fee, mileage, or per diem?
- Is there a process or criteria for selecting Life Members that the unit will pay for?
- Does the unit have roasters, coffee pots, or chairs that can be loaned out? What are the rules? The cost? The length of time of the loan?
- Is there a refreshment committee? How is the committee chosen? Budget?
- Are there arrangements for special dinners? - funerals, Veterans' Day, holidays?
- Which donations are made every year: ALA Foundation, Wreaths Across America, the Veteran Homes, food pantry, special charities, etc?
- Is a gift given to the retiring officers or to the district/department president during a visit?
- What is the budget for the programs?
- Are there bills to pay- - rent, utilities, paper and ink? Who writes the checks? Is a receipt or requisition required?
- Audit- when and by whom?
- Can meetings be held electronically? How will motions be made and votes be taken?

This paragraph should appear at the end of your Standing Rules:

“Standing Rules are adopted by a majority vote and may be amended by two-thirds (2/3) vote at any meeting, or if notice has been given, by a majority vote.”

End with the date of the meeting at which the Standing Rules were approved, and the signatures of the Constitution & Bylaws chairman and president or secretary.



Leadership

Chairman: Joyce Endres ~ Members: Teresa Isensee and Linda Coppock

"We must find time to stop and thank the people who make a difference in our lives." John F. Kennedy

Unit Member of the Year (UMOTY) Award: Applications are due March 15, 2024 to WI Dept Leadership Chairman, Joyce Endres at ljendres@charter.net.

Stop to thank an outstanding unit member. Complete a UMOTY Application to enable them to be recognized by your unit and at Department Convention. See full criteria on the UMOTY application.

Applications are judged individually by at least three people to determine the Dept UMOTY. The winning applicant is invited and recognized at Dept Convention in July and invited to attend National Convention as WI UMOTY (*includes a small stipend to attend*).

If your UMOTY is not a department winner, recognize them at a unit or American Legion Family event.

Unit Reports: The Leadership Team encourages your unit to:

- Complete reports to recognize and promote Unit and Member achievements
- Appoint a Report Chairman and Awards Committee
- Complete Event Reports for unit and AL Family events, fund raisers and other activities
- Note deadline dates and where each report should be sent (district or department)

BRAG about your Unit's accomplishments, achievements and the difference you make!

Appoint a Report Chairman during the month of ALA installation of officers. If you have not done so, please consider doing so today to help your unit meet 2024 report deadlines by collecting information now to ensure your Unit's accomplishments are documented and reported timely.

Appoint an Awards Committee: 1) Report Chairman will lead reporting efforts and retain copies of previous reports for reference 2) Unit President (*has overall knowledge about the accomplishments of unit members*) 3) Secretary (minutes) 4) Treasurer (finance reports) 5) Program Chairman (unit program achievements)

Complete Event Reports after each event to help Chairmen and members identify event positives, negatives and solutions to ensure your next event is even better. Use Event Reports to complete Annual Reports.

1. Review the Annual Report Instructions, Why Report, Program Examples, Report deadlines
2. Complete the Unit Narrative Report Summary
3. If an activity crosses program lines, split the numbers between the two programs. Do not duplicate numbers or achievements.
4. Complete the Year-End Impact Numbers Report
5. Complete Narrative Reports for each program the unit participated in. Describe event or program, plus every volunteer hour, dollar spent, and number of veterans and/or military families served. Include pictures and events reports to further illustrate your achievements.
6. Submit reports to correct recipient, prior to the deadline

Mentor ~ Recruit the Next You (*American Legion Cmdr Karl Stuvengen's theme*) ~ **Carry on your Legacy of Membership and Service ~ Provide leadership opportunities:** (*e.g. ask your VP to set the meeting agenda and lead the next meeting; ask each Program Chairman to give a summary and goals of the Program at a meeting*).

Leadership Attributes to Strive For: Positive Attitude/Thinking; Self-Awareness; Invest in Yourself; Ask Questions; Continue to Learn; Listen more than talk; Flexible; Collaborate; Respectful; Accountable; Build Trust/Integrity; Show Respect; Open Communication; Innovative; and Kind.

Thank Members, Leaders and Veterans for their service. Each make a difference in our lives.



American Legion Auxiliary
Department of Wisconsin

UNIT MEMBER OF THE YEAR AWARD

The Unit Member of the Year recognizes those serving at the unit level who exemplify the values and ideals of the Auxiliary and whose accomplishments significantly impact the program work in their units.

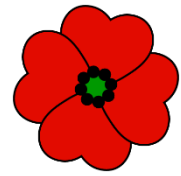
A Unit Member of the Year from each department will be recognized annually at the American Legion Auxiliary Department and National Conventions.

Requirements:

1. Open to senior members in good standing who are not in an elected or appointed leadership role higher than unit president.
2. Accomplishments and activities must be achieved during the 2023-2024 ALA Year. You may add other relevant information, as needed.
3. Units must submit a narrative of 1,000 words or less describing the nominee's accomplishments and activities together with the nominee's name and address.

Nominating Department: Department of Wisconsin	
Department Leadership Chairman Name: Joyce E. Endres Address: 1147 Fleetwood Ave, Madison WI 53716-1417 Email: ljendres@charter.net Telephone Number: 608-772-1763 (c)	
<u>Nominee Information</u> Name:	
Complete Mailing Address:	
Email:	
Ph#	
Nominee's Unit Name and Number:	
Form must be completed and submitted to Department Leadership Chairman, Joyce E. Endres by March 15, 2024	Joyce E. Endres 1147 Fleetwood Avenue Madison, WI 53716-1417 608-221-1763 (h) ♦ 608-772-1763 (c) ljendres@charter.net

Attach narrative of 1,000 words or less describing the nominee's 2023-2024 accomplishments and activities.



MEMBERSHIP

Units, counties and districts now is the time to work together to gather up those members that are still not paid. Reach out to them to find out how they are doing during this cold snowy weather. A human voice goes a long way in getting our members to realize how much their membership means. Remind them who they joined under and that those veterans should be honored by their membership. Catch them up on the activities that are happening in their units, counties and districts. If they can't get to meetings or events offer to pick them up. We desperately need to reconnect with our members. Let us make it our mission to reach out and rejuvenate our fellow members that may not be very active right now. It takes a village, and we all make up that village, be welcoming and listen to the ideas of others. We are family and let's demonstrate it!!!

Membership is lagging a bit, our puppies rested over the holidays, but it is time to reenergize our pups and get them out there to round up members and to also invite others to join if they are able. We need to get back in the race!!

Unfortunately, Wisconsin has dropped to 20th place Nationally and 3rd place in Central Division. National has just sent out a reminder notice to those members that have not yet paid their dues, which may just be the nudge we need to mush our puppies so that we can re-take the lead. As of this unit mailing any member with dues unpaid is considered delinquent and not entitled to any voting rights or benefit privileges. Please remind your unpaid members of this fact.

"Poppy Up" calls are being made throughout the Department. Check in with your (paid and unpaid) members, especially those you have not seen in a while. Let them know they have not been forgotten; or if they are experiencing a hardship of any kind, see if there is something the unit can assist them with. Please, this is a task for each and every unit. Sometimes, a call is all that is needed to brighten a person's day. Remember a little bit of honey goes a long way!!!!

As of January 17th, an honorable mention to Stoughton Unit 59 having recruited 16 new members, close behind is Kenosha Unit 21 with 15 new members, McFarland Unit 534 with 10 new members and St. Nazianz Unit 477 with 8 new members. Also, to all the other units that have recruited new members, Congratulations!!!!!!!

Also, please remember the Membership Team is here to assist you with anything you may need.

Membership Team:

Sue Hembrook

Membership Chairman
262-945-9791
genesuehem@wi.rr.com

Amy Luft

Committee Member
414-651-7300
amyjluff@gmail.com

Becky Mueller

Committee Member
920-464-0320
clarenceandbecky@aol.com

Thank you for all you do for our Veterans, military and their families and your communities.



AMERICAN LEGION AUXILIARY – DEPARTMENT OF WISCONSIN
PO Box 140, Portage WI 53901
Phone: 608-745-0124 • Fax: 608-745-1947 • email: alawi@amlegionauxwi.org

2025 Unit Membership Dues Collection Person

Unit City Location _____ Unit # _____ Dist. # _____

This form must be returned by EVERY unit no later than May 31, 2024.

Who & Where are your unit members supposed to send their 2025 dues to?

This person and address will receive all 2025 membership materials AND be printed on each Renewal Notice as the person and **MAILING** address your unit members are to send their 2025 dues to.

_____	_____
NAME of person collecting dues	(MANDATORY) Member ID number
Is this a personal address? <input type="checkbox"/>	OR Is this a Unit/Post address? <input type="checkbox"/>

Mailing Address (street OR PO Box – not both)	

City/State/Zip	

Phone # _____	Email _____

I understand that the above name and address will be printed on all 2025 Membership Renewal Notices National will be sending out.

Signature of person completing this form

Date



AMERICAN LEGION AUXILIARY – DEPARTMENT OF WISCONSIN
 PO Box 140, Portage WI 53901
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2025 Unit Membership Dues Billing Amounts

THIS IS NOT A BILL. DO NOT SEND MONEY

Unit City Location _____ Unit # _____ Dist. # _____

This form must be returned by EVERY unit no later than April 5, 2024.
NO changes can be made to the dues amounts after April 26, 2024. NO EXCEPTIONS!!

The amounts listed below will be the amount EACH Senior and Junior will be billed for 2025.

How much will your Unit be collecting **PER EACH** Senior/Junior for 2025 membership dues?

The MINIMUM amount required to be collected for 2025 is **\$34.00 per senior** and **\$5.25 per junior**.

Senior Dues	<u>\$34.00</u>	+	_____	=	\$	<div style="border: 1px solid black; width: 100px; height: 30px; background-color: #cccccc;"></div>
	<small>(Ntl. \$18)+(Dept. \$16)</small>	+	<small>Unit Portion</small>	=		<small>Total PER <u>EACH</u> Senior</small>

(Senior dues rates = anyone 18 years old as of January 1, 2025 / Year of Birth 2006)

Junior Dues	<u>\$5.25</u>	+	_____	=	\$	<div style="border: 1px solid black; width: 100px; height: 30px; background-color: #cccccc;"></div>
	<small>(Ntl. \$2.75+Dept. \$2.50)</small>	+	<small>Unit Portion</small>	=		<small>Total PER <u>EACH</u> Junior</small>

(Junior dues rates = anyone under 18 years old as of January 1, 2025 / Year of Birth 2007)

*If your unit collects only the minimum fill in \$34.00 for **total dues per senior** box and \$5.25 **total dues per junior** box.*

I understand that the amounts listed above will be what EACH of your members will be billed for 2025 membership dues.

NO changes can be made to the dues amounts after April 26, 2024. NO EXCEPTIONS!!

 Signature of person completing this form

 Date



Christmas Gift Shop 2023



Another Great Year!

Christmas celebrations traditionally include giving gifts to family members and friends. But for our veterans in long-term care facilities, this is something that likely does not happen. A good number of veterans in long-term care facilities are not able to go out shopping and many times lack the resources to purchase gifts. This is why our Christmas Gift Shop program is so important. Through the generous support of our members all over the state, Christmas Gift Shop is able to provide the means for these veterans to give a gift to their loved ones.

For us, Christmas Gift Shop is an annual event that we look forward to with great enthusiasm. We know that no matter how much time and effort goes into the program, the amount of joy that it brings to our veterans and their families is well worth it. As we moved through the process of scheduling dates for taking orders, selecting just the right gifts to offer, placing orders and receiving the items, and ultimately wrapping them for shipment, our volunteers are always mindful of the impact this program has for these very special veterans.

Each year we receive letters and notes from family members expressing their thanks not only for the gifts they received but to our organization for making this program available to their veteran in the care facility. Many tell us the gifts were very unexpected, others say receiving the gifts bring back wonderful memories of times when their families were all together for the Holiday.

This year our Christmas Gift Shop program, once again, was very successful. As we visited with the veterans when we helped them select their gifts, we could tell by the smiles on their faces that this program means so much to them. Some shared stories about their loved ones, while others were just happy to have someone visit with them for a little while. Without a doubt, the program made a difference for these veterans and their families.

As we conclude the Christmas Gift Shop program for the year, it is important that we acknowledge the tremendous financial support the program receives from our units. Without that generosity, the program and its' impact would not be possible. Even though we only work on this program for a short time each year, units are encouraged to continue their support of this important program whenever they have funds available. Your donations are vital to ensuring that this great program will always be available to our veterans in long-term care facilities and their families.

Diana Sirovina
414-881-9581
dsirovina@icloud.com

Linda Bartell
414-427-0238
bartelll@sbcglobal.net



American Legion Auxiliary-Department of Wisconsin
2024 American Legion Auxiliary Convention



RESOLUTIONS - INSTRUCTIONS

A resolution is a main motion, offered as a resolution either because of its importance or because of its length or complexity. Resolutions for this reason should always be prepared in writing.

Resolutions usually are comprised of two parts, the preamble and the resolved clause(s). However, a preamble is not required for a resolution to be proper. The preamble explains the reasons for the motion, and each idea or reason therein begins with “Whereas.” The “Resolved” clause is the motion itself and would be written as a motion.

The Bylaws of the Department of Wisconsin American Legion Auxiliary (Article II, Section 1) require that:

4. The Department President shall, not less than 30 days prior to the annual Department Convention, appoint a Resolutions Committee consisting of five members chosen from the delegates.
 - a. Resolutions presented by an individual member must be approved by the Unit or District to which the member belongs. Resolutions must be received at Department by June 1. Copies of these resolutions shall be transmitted to Units not less than 30 days before Department Convention.
 - b. Any resolution not approved by a Unit or District, or when the district conference is held after June 1, must be approved by the appropriate Department Chair of the program to which the resolution pertains. The Department Chair will submit approved resolutions to the Resolutions Committee for consideration.
 - c. The Resolutions Committee will forward any approved resolutions with a financial impact to the Finance Committee for their approval.

Once the Resolutions Committee and other appropriate chairs/committees have acted on all resolutions, the Resolutions Chair will report recommendations to the convention delegates.



American Legion Auxiliary-Department of Wisconsin
2024 American Legion Auxiliary Convention



RESOLUTION

Submitted by:

Unit Name: _____ City _____ Unit # _____ Dist. # _____

Contact Name: _____ Phone # () _____

Subject: _____ Date: _____

Resolution # _____

Program: _____

Signature of UNIT President/Secretary: _____ Date: _____

Signature of DISTRICT President/Secretary: _____ Date: _____

FOR DEPARTMENT USE ONLY:

Committee Chair Name & Signature

_____ Date: _____ Approved Rejected Revised

_____ Date: _____ Approved Rejected Revised

_____ Date: _____ Approved Rejected Revised

Convention Action: Approved Rejected Date: _____



Red Book Corrections

- Pg. 6 Add Sandra Kaebisch as Bowling Committee member
 Pg. 7 Add Karen Runk as National Security Chairman
 Pg. 10 Add Kris Klages as Eau Claire County President – 715-271-0311 / kbk060709@gmail.com
 Pg. 10 Replace Patricia Randant with Mary Lannbrecht as Calumet County President.
 Pg. 10 Replace Susan Middlestead with Donna Jensen as Milwaukee County President
 Pg. 10 Add Helen Patenaude as Oconto County President
 *Pg. 16 Update Sandra Hinkle’s address – 245 N. Brooke Street, FDL WI 54935
 Pg. 17 Update Claudia Osero’s address – 127 S 2nd Street, Tomahawk WI 54487
 Pg. 17 Update Mary Krutz’s address – 8436 Wildwood Court, Waterford WI 53185
 Pg. 43 Remove line #9

*updated 2/2/2024

DATES & DEADLINES

Last updated 1/29/2024

(subject to change)

2024		
Mar 23, 2024	7 th District Spring Conference	American Legion Post #51, West Salem, WI
Mar 23, 2024	Department Oratorical Contest	Ripon College, Ripon, WI
Mar 23, 2024	6 th District Americanism Banquet	LaSure’s Hall, Oshkosh, WI
Apr 6, 2024	9 th District Spring Conference	Red Maple Country Club, Suring, WI
Apr 6, 2024	11 th District Spring Conference	Mountain Funeral Home, Ashland, WI
Apr 6–7 Apr 13–14, 2024	WI American Legion Auxiliary State Bowling Tournament (9–Pin Tap)	Medford, WI
Apr 20, 2024	3 rd District Spring Conference	Fennimore Memorial Bldg, Fennimore, WI
Apr 27, 2024	8 th District Spring Conference	Mid–State Technical College, Stevens Point, WI
Apr 27, 2024	10 th District Spring Conference	Plum City HS, Plum City, WI
May 4, 2024	1 st District Spring Conference	American Legion Post #209, Orfordville, WI
May 4, 2024	2 nd District Spring Conference	Kalahari Resort & Convention Ctr, WI Dells, WI
May 4, 2024	6 th District Spring Conference	Manitowoc Airport, EAA Hangar 22, Manitowoc, WI
May 11, 2024	4 th District Spring Conference	American Legion Post 537, Milwaukee, WI
May 18, 2024	Joint Legion Family Testimonial	LaSure’s Banquet Hall, Oshkosh, WI
May 18, 2024	Sweat4Vets Walk	Cedarburg to Grafton American Legion Posts
June 1, 2024	2024–2025 District President Orientation	ALA State Headquarters, Portage, WI 53901
June 16–21, 2024	ALA Badger Girls State	UW–Oshkosh
July 10–14, 2024	Legion Family Dept Convention	Appleton, WI
Aug 23–29, 2024	Legion Family National Convention	New Orleans, LA