



## 2025 Annual ALA Department Convention

Hyatt Regency/KI Center  
333 Main Street, Green Bay, WI 54301  
July 17-20, 2025

# OFFICIAL CALL TO THE 2025 ALA DEPARTMENT CONVENTION

### Department Convention

The 2025 American Legion Auxiliary Department Convention will be called into session at the Hyatt Regency/KI Center, 333 Main Street, Green Bay, WI 54301 at 9:30 a.m. on Friday, July 18, 2025.

### Purpose

The purpose of the department convention is to elect officers for the 2025-2026 administrative year; elect delegates and alternates to the national convention; amend the department's governing documents as needed; receive reports of the department officers and chairmen; recognize outstanding unit achievements; and transact business as may be brought before the convention body.

### Representation

Representation in the department convention shall be by unit per the department constitution. Units with less than ten paid members or whose district dues have not been paid shall have no representation. Delegates to department convention shall be unit members duly elected for that purpose.

Prior to department convention each unit will receive information showing the total number of paid members as of June 18, 2025 and advising them of the number of delegates and alternates the unit is allowed. It is the responsibility of each delegate and alternate to attend convention sessions so the district has a full delegation at all times. An alternate shall have all privileges of the delegate when the delegate is not present.

Delegates-at-large include all Department Officers, National Executive Committeeperson (NEC), Alternate NEC, Past Department Presidents, and current District Presidents\*, who shall each be entitled to one vote at the department convention. Delegates-at-large shall be listed separately and not included among the unit's total allowable delegate/alternate count. Units must return a list of their delegates-at-large and approved delegates/alternates to department headquarters for voting certification.

\* *Incoming Presidents of Districts 2, 4, 6, 8, 10, and 12 are not delegates-at-large for this convention. They assume their positions after installation of officers at convention and serve from 2025-2027.*

All attendees to Department Convention must pay a registration fee to The American Legion, pick up their name badges and voting credentials by 8:00 am on Saturday, July 19<sup>th</sup>, and be seated within their District for voting at 9:00 am. Business will resume as soon as voting is completed.

### General Information

**Deceased Members:** Names of deceased members that are sent to Department Headquarters by April 25, 2025 on a Member Data Form will appear in the Joint Memorial Service Program.

**Fundraiser:** Fundraising Chairman Laura Calteux will be conducting a raffle to raise funds for President Becky's special project, the national Auxiliary Emergency Fund. She invites units, districts and members to donate a raffle basket enclosed in cellophane with a list of the contents. She will raffle different baskets each day, so if you are participating, please email her to let her know which day you will be bringing your basket to convention. Questions? Contact Laura Calteux at 414-379-2973 or [lauracalteux@yahoo.com](mailto:lauracalteux@yahoo.com).

**Housing:** Housing blocks has been arranged at several area hotels with discounted room rates until the deadlines or the room blocks are filled, whichever comes first. Reservation links, pricing, and deadlines are available on The American Legion's website ([www.wilegion.org](http://www.wilegion.org) > More > Department Convention).