

**CALL**  
for the  
**101st Annual National Convention**  
of the  
**AMERICAN LEGION AUXILIARY**  
to meet in  
**Milwaukee, Wisconsin**  
**August 26 - September 1, 2022**

In conformity with Article VI, Section 1 of the National Constitution, which provides that the annual National Convention of the American Legion Auxiliary shall be held at the same time and place as The American Legion National Convention, the 101st Annual National Convention of the American Legion Auxiliary is hereby called to meet in Milwaukee, Wisconsin, from August 26-September 1, 2022. The convention business sessions will be in the Wisconsin Center.

**PURPOSE**

The annual National Convention is the legislative body of the American Legion Auxiliary. The convention is called for the purpose of electing officers for the ensuing year, amending the National Constitution & Bylaws, receiving reports of national officers and committees, and for the transaction of such other business as may be brought before it. Officers for the ensuing year will be elected August 31, 2022.

**REPRESENTATION**

Representation in the convention shall be by department and in accordance with the provisions of the ALA National Constitution, Article VI, Section 2.

Each department shall be entitled to five delegates and one additional delegate for every 1,500 members or major fraction thereof, whose current dues have been received by the National Treasurer 30 days prior to the meeting of said convention, and to one alternate for each delegate. (ALA National Standing Rule II. National Convention, #2)

In addition to the above, members of the National Executive Committee (including the National Vice President, National Division Vice Presidents, National Secretary, National Treasurer, National Chaplain, National Historian, and Past National Presidents) in good standing with their respective units are delegates-at-large to the National Convention with vote to be exercised with their departments.

Each delegate shall be entitled to one vote. The vote of any delegate absent and not represented by an alternate shall be cast by the majority of the delegates present from the delegate's department. (ALA National Standing Rule II. National Convention, #2)

**ALTERNATES**

An alternate will have the power to vote only in the absence of the regular delegate.

The selection of alternates to represent absent delegates is a matter for decision by the respective departments.

### **NATIONAL EXECUTIVE COMMITTEE**

A Pre-Convention Meeting of the 2021-2022 National Executive Committee is hereby called and will be held at 8 a.m. Saturday, August 27, 2022, Lakeshore A-C, Hyatt Regency Milwaukee. (ALA National Standing Rule V, # 2)

A Post-Convention Meeting of the 2022-2023 National Executive Committee will be held at 8:30 a.m. Thursday, September 1, 2022, Regency C-D, Hyatt Regency Milwaukee. (ALA National Standing Rule V, #2)

### **DEPARTMENT OFFICERS**

Department officers, unless elected as delegates or alternates to the National Convention, have no privilege in the convention except as guests of their respective delegations.

### **CONVENTION COMMITTEE MEETINGS**

Pre-Convention Committee Meetings will be held virtually from August 10 – August 23 for the following committees as designated in the Standing Rules, Section II, Item 4b.

National Chaplain	Children & Youth	Legislative
National Historian	Community Service	Membership
Resolutions	Education	National Security
Rules	Finance	Poppy
Credentials	ALA Girls Nation	Public Relations
Americanism	Junior Activities	Veterans Affairs & Rehabilitation
Auxiliary Emergency Fund	Leadership	

The Constitution and Bylaws Pre-Convention Committee meeting will be the only pre-convention meeting held in person on Saturday, August 27, 2022, from 9:30 a.m. – 11:00 a.m. in the Hyatt Regency.

Each department shall designate one official representative to attend the Virtual Pre-Convention Committee meeting. The official representative does not need to be a delegate or alternate; however, only those official representatives who are convention delegates/alternates will be allowed to vote in the virtual pre-convention committee meetings.

Departments shall designate their official representative via an online form provided by ALA National Headquarters.

### **DIVISION CAUCUS MEETINGS**

The Division Caucus Meetings will be held Saturday, August 27, 2022, from 11:30 a.m. – 12:30 p.m. as follows:

Central Division	Executive A-B, Hyatt Regency Milwaukee
Eastern Division	Executive C-D, Hyatt Regency Milwaukee
Northwestern Division	Milwaukee A-B, Hyatt Regency Milwaukee
Southern Division	Lakeshore A-B, Hyatt Regency Milwaukee
Western Division	Lakeshore C, Hyatt Regency Milwaukee

## **CREDENTIALS**

Each delegation secretary shall transmit to National Headquarters no earlier than August 1, 2022, and no later than August 15, 2022, the official Certification of Delegates and Alternates Form and electronic delegate and alternate lists. Electronic lists must contain the following information:

1. Name of department.
2. Number of units in the department.
3. Paid-up membership according to the National Treasurer on July 30, 2022, which is 30 days prior to the meeting.
4. Date and place of the department convention at which delegates and alternates were selected.
5. Name of delegation chairman.
6. Name of delegation secretary.
7. Names, complete member ID numbers, complete home addresses, accurate email addresses, and unit affiliations of delegates.
8. Names, complete member ID numbers, complete home addresses, accurate email addresses, and unit affiliations of alternates.
9. Electronic signature of department president, attested by department secretary.

## **CREDENTIALS FEE**

A registration fee of \$25 for each delegate, each alternate in attendance, and guest in attendance must be paid to the National Treasurer by the delegation secretary no earlier than August 1, 2022, and no later than August 15, 2022.

## **SECURING CREDENTIALS IN WISCONSIN**

Delegation secretaries can secure credentials August 25 and 26, 2022, at the Wisconsin Center.

## **GUEST REGISTRATION**

Departments will be able to register guests to National Convention. Guest registration will begin August 1, 2022, and continue through registration cut-off. Guests may still also register via The American Legion.

## **DELEGATION HEADQUARTERS**

Each department delegation will establish headquarters in the hotel to which it is assigned. Upon arrival in the convention city, all members of department delegations will report to their delegation headquarters. They will receive all necessary instructions from the secretary of their delegation.

## **ADMISSION TO NATIONAL CONVENTION SESSIONS**

Admission to National Convention sessions will be by delegate, alternate, or guest badge. All visitors who wish to attend convention sessions must register.

## **ALA NATIONAL HEADQUARTERS OFFICE**

The American Legion Auxiliary National Headquarters Convention Office will be in the Wisconsin Center, August 26 – September 1, 2022.

DATED: June 2022

ATTEST:



National Secretary



National President

American Legion Auxiliary  
Milwaukee, Wisconsin

DISTRIBUTION:

National Officers  
Past National Presidents  
National Executive Committee  
Alternate National Executive Committee  
National Chairmen  
National Committee Members  
Department Presidents  
Department Secretaries