

## 2024-2025 MEMBERS' DUES PAYMENT FORM

This form is available/fillable on the Dept. Website/Programs/Membership.  
Keep a copy of this form for your records

Unit City Location \_\_\_\_\_ Unit # \_\_\_\_\_

Date \_\_\_\_\_ Dist.# \_\_\_\_\_

**THIS FORM IS OUR PAPER TRAIL OF FUNDS TAKEN IN FOR ALL MEMBER'S PAYMENTS**

### INSTRUCTIONS

- LIST ALL MEMBERS YOU ARE SENDING MONEY FOR.**  
Do not list members that have paid online, directly to HQ, PUFL's, deceased, or PAID transfers.
- All names must be listed in ALPHABETICAL order by last name. *Do not separate new or juniors.***  
Several pages may be used. Word and Excel pages with the required information stapled to this cover sheet are also acceptable.
- A Member ID# is required for everyone. (NEW member ID #'s leave **BLANK**)**
- A Date of Birth is REQUIRED FOR EVERY JUNIOR.** Do not list Sr. DOB's.  
**For 2025 all members born in 2006 ARE SENIORS. Members born in 2007 ARE JUNIORS.**  
***Dues for juniors are based on their birth year, not the actual date they turn 18.***  
Members 18 as of 01/01/25 will owe senior dues YOB (2006) / Members 17 as of 01/01/25 will owe junior dues YOB (2007)
- New Members MUST BE LISTED AND HAVE a COMPLETED New Member Application enclosed.**  
**PAYMENT CANNOT BE PROCESSED FOR NEW MEMBERS WITHOUT COMPLETED APPLICATIONS**

## ONLY 2024 OR 2025 DUES CAN BE PAID ON THIS FORM

For Dues Payments 2019-2023 use the 2019-2023 Dues Payment Form; for years prior to 2019 use a Past Dues form.  
Indicate which Membership Year you would like the listed members paid for. **Only ONE YEAR per form.**

2024

2025

### ONLY SUBMIT THE AMOUNT REQUIRED BELOW / DO NOT ALTER AMOUNTS

Total SENIORS listed \_\_\_\_\_ X \$34.00 \$ \_\_\_\_\_

Total JUNIORS listed \_\_\_\_\_ X \$5.25 \$ \_\_\_\_\_

Total number of names listed \_\_\_\_\_ Check Total \$ \_\_\_\_\_

Enclosed is check # \_\_\_\_\_ **A 25.00 charge will be issued for any bank returned checks.**

**Make check payable to: ALA-WI      Mail to: ALA Dept. of WI, PO Box 140, Portage WI 53901**

Person completing this Form \_\_\_\_\_

Address/City/Zip \_\_\_\_\_

Contact Phone # \_\_\_\_\_ E-Mail \_\_\_\_\_

Department Use Only \$ \_\_\_\_\_ (#4550)

# INSTRUCTIONS

**THIS FORM IS FOR OUR PAPER TRAIL OF FUNDS TAKEN IN FOR ALL MEMBER'S PAYMENTS.  
DO NOT MAKE NOTES OR CHANGES (Member Change forms are to be used for those)**

1) **List ALL members you want PAID, INCLUDING NEW, ALPHABETICALLY by last name on this sheet.** – DO NOT list PUFL's, Deceased or PAID members.

If paying for more than 25 members use multiple pages with only 1 cover sheet and one check for the TOTAL AMOUNT of ALL MEMBERS LISTED FOR PAYMENT.

**Do not separate new members or juniors.** (you may use an excel or word equivalent in place of this sheet.)  
ROSTERS SHOULD NEVER BE SUBMITTED.

3) A **Member ID# is required** for everyone. (leave NEW MEMBER ID # BLANK)

4) REQUIRED ALL Junior DOB's MUST BE listed. **Members born in 2006 are Seniors. Members born in 2007 are Juniors.**  
**The dues amount owed is NOT based on the actual date they turn 18, it is their age starting January 1<sup>st</sup>.**

5) New members require a legible completed application. Transfers require a completed Member Change form.

MEMBER ID # (if new, leave BLANK)	NAME list in alphabetical order by last name DO NOT SEPARATE new or juniors	SR.	JR. 2006=SR 2007=JR	JR. YEAR OF BIRTH REQUIRED	NEW	TRANSFER	REJOIN
1.							
2.							
3.							
4.							
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20.							
21.							
22.							
23.							
24.							
25.							

Total Sr's this page \_\_\_\_\_

Total Jr's this page \_\_\_\_\_