



## 2025 Annual ALA Department Convention

Hyatt Regency/KI Center

333 Main Street, Green Bay, WI 54301

July 17-20, 2025

### **PROPOSED RULES & ORDER OF BUSINESS**

- 1) All cell phones will be turned off while the convention is in session.
- 2) Convention sessions shall be start promptly at the stated times.
- 3) A quorum shall exist when there are present seven or more districts, wholly or partially represented. All delegates must be seated within their districts.
- 4) Attendees may leave the convention hall only at the end of a speaker's report. Upon returning, attendees will remain at the back of the convention hall until the current speaker has ended.
- 5) District Pages shall be responsible for distributing all convention materials to the District's delegates.
- 6) Guests shall be honored at the convention by applause only.
- 7) Before the election, time shall be granted in the regular order of business to nominate candidates for Department and National Offices.
- 8) Nominations will not be called by roll call of each district. The nominators and the candidates will be called to the stage as a group. Districts with announced candidates for office will be called in numerical order. Other nominations will be asked for from the floor. There shall be no seconds to nominations.
- 9) Nomination speeches shall be limited as follows:
  - a. One (1) candidate for Department President - three (3) minute limit
  - b. Two (2) or more candidates for Department President - four (4) minute limit
  - c. One (1) candidate for office - two (2) minute limit
  - d. Two (2) or more candidates for office - three (3) minute limit
- 10) Immediately following the nomination, each nominee shall be presented from the stage and granted one (1) minute to respond.
- 11) There shall be no nomination speeches for delegates to the National Convention.
- 12) When giving reports, chairmen shall address the presiding officer as "Madam President" and reports will be accepted by general consent of the convention delegates. If there is an objection, a vote will be taken.
- 13) All resolutions shall be referred to the proper committee for study and recommendation and shall be reported back to the convention for adoption or rejection. The resolutions committee shall present all resolutions.
- 14) Delegates desiring recognition shall go to the nearest microphone, address the presiding officer as "Madam President," and upon receiving recognition from the presiding officer, state their name, unit number and district number. A speaker shall be permitted to speak no more than twice on any one question but cannot speak again so long as any member who has not spoken on that question desires the floor. Debate on any question shall be limited to two minutes for each delegate.