AMERICAN LEGION AUXILIARY,
DEPARTMENT OF WISCONSIN
P. O. Box 140, Portage, WI 53901
608-745-0124 ~ deptsec@amlegionauxwi.org.

VETERANS/MILITARY ASSISTANCE GRANT GUIDELINES

Since 1921, members of the American Legion Auxiliary have come together to support veterans, military families, children and our communities. We are pleased to report that our members are responding to our motto, "Service not Self" with donations designated for the direct assistance of veterans and active-duty military members facing financial hardship.

The American Legion Auxiliary Department of Wisconsin ("ALA-Wisconsin") offers two grants to veterans and active-duty military members experiencing financial hardship. The **HOMELESS WOMEN VETERANS** grant is for women veterans who are homeless or at risk of becoming homeless. The **VETERAN/MILITARY EMERGENCY ASSISTANCE** grant is for veterans or military members who are experiencing unexpected financial hardship. Examples of assistance include, but are not limited to, payment of past due rent, mortgage or utility bills (cannot be delinquent more than three months); security deposits; or car repairs necessary to get to work, school or medical appointments. Grants will not be considered to assist with accumulated debt, past-due expenses that have accrued for more than three months, or to get vehicles out of impound.

Veterans or active-duty military members may only apply for one grant and, if approved, assistance will only be provided once in a lifetime. Grants are limited to $1,500, unless extreme conditions warrant an exception.

Requests for assistance require sponsorship by a veterans' benefit representative ("Sponsor") who verifies honorable discharge or active-duty military status. Before requesting assistance from ALA-Wisconsin, the Sponsor must inform the veteran or service member of any benefits or programs they may be eligible for and help them in securing assistance, if available.

Women veterans applying for a Homeless Women Veterans grant must be participating in a support program within or approved by the Federal or State VA system. Applications must include the name and location of the program and contact information for the counselor/case worker the veteran is working with.

Applicants for assistance must meet the following requirements:

- Veteran must have been honorably discharged, unless currently serving in the military.
- National Guard members are eligible to apply.
- Applicant must have been a resident of Wisconsin for the past 90 days.
- Grant money can only be used for the direct assistance of a veteran or active-duty service member. Funds will be paid directly to the landlord, utility company, or other approved creditor, but not to the applicant or an applicant's family member.
- Applications for assistance must:
  - Be submitted by the Sponsor.
  - Define current living arrangements, including number of dependents.
  - Detail the need, purpose and amount of assistance requested.
  - Include a complete financial worksheet with total monthly income of all members 18 or older living in the household.
  - Include a legible copy of the DD214 showing honorable discharge or proof of current service.

Only complete applications submitted by the Sponsor will be considered. Failure to provide all required information, or providing false information, will result in an automatic denial of the grant application.

Applications take approximately 10 business days to process. An ALA-Wisconsin Chairman will review the application, request clarifying information, if necessary, forward a recommendation to the Review Committee, notify the sponsor and/or applicant of the Committee's decision to approve or reject the request, and authorize payment to the creditors (if approved). All decisions of the Review Committee are final.

Grant Application, Narrative, Financial Worksheet, and DD214/Proof of Service must be provided.

AMERICAN LEGION AUXILIARY,
DEPARTMENT OF WISCONSIN
P. O. Box 140, Portage, WI 53901
608-745-0124 ~ deptsec@amlegionauxwi.org.

VETERANS/MILITARY ASSISTANCE GRANT APPLICATION

The American Legion Auxiliary, Department of Wisconsin (ALA-Wisconsin) offers grants to veterans and active-duty military members experiencing financial hardship. Grants will not be considered to assist with accumulated debt or past-due expenses that have accrued for more than three months. Grants are limited to $1,500, unless extreme conditions warrant an exception. See application guidelines for details.

Only complete applications with a Narrative (Details of Request), copy of the DD214 or proof of military service, and financial worksheet submitted by the Sponsor will be considered. Submit application to: ALA-Wisconsin, Attn: Bonnie Dorniak (deptsec@amlegionauxwi.org) or Fax: 608-745-1947.

Application must be completed/submitted by Sponsor (CVSO, VA Benefit Representative, Case Worker, etc.).

Sponsor's Information

Name/Title: _____

Phone: _____ Email: _____

Applicant's Information

Name: _____

Street Address: _____

City, State Zip: _____

Phone: _____ Email: _____

Check one: ☐ Veteran ☐ Active Duty ☐ National Guard Check one: ☐ Male ☐ Female

☐ Copy of DD214 or proof of current service is attached

Current Living Arrangements:
Living w/Spouse? ☐ Yes ☐ No # Dependent Children: _____ # Others: _____

Type of Grant Requested

☐ Homeless Women Veterans Grant ☐ Veteran/Military Emergency Assistance Grant

Grant Amount Requested: $_____

If grant is approved, list who check should be made payable to. *(Payments will not be issued to applicant or member of applicant's family.)*

Name: _____

Mailing Address: _____

City, State Zip: _____

Account # (if applicable): _____

Phone: _____ Email: _____

Grant Application, Narrative, Financial Worksheet, and DD214/Proof of Service must be provided.

AMERICAN LEGION AUXILIARY,
DEPARTMENT OF WISCONSIN
P. O. Box 140, Portage, WI 53901
608-745-0124 ~ deptsec@amlegionauxwi.org.

NARRATIVE (DETAILS OF REQUEST)

Applicant's Name: _____

Please list assistance programs or benefits that applicant has applied for or is currently receiving:

Please explain the circumstances that were a factor in creating the need to apply:

Grant Application, Narrative, Financial Worksheet, and DD214/Proof of Service must be provided.

AMERICAN LEGION AUXILIARY,
DEPARTMENT OF WISCONSIN
P. O. Box 140, Portage, WI 53901
608-745-0124 ~ deptsec@amlegionauxwi.org.

FINANCIAL WORKSHEET

Applicant's Name: _____

Household's Monthly Gross Income

Applicant's Income:	
Applicant's Pension:	
Applicant's Disability Compensation:	
Spouse/Significant Other Income:	
Earnings of Others in Household:	
Child Support:	
Alimony:	
Unemployment Compensation:	
Social Security:	
SSI:	
SSD:	
County/State Assistance:	
Food Share:	
WIC:	
Other Income (specify):	
TOTAL MONTHLY GROSS INCOME:	

Monthly Expenses

Rent/Mortgage:	
Electric:	
Gas:	
Sewer/Water:	
Food:	
Child Care:	
Child Support Paid:	
Home/Rental Insurance:	
Vehicle Insurance:	
Life Insurance:	
Cable:	
Internet:	
Phone(s):	
Credit Card(s):	
Student Loan(s):	
Other Expenses (specify):	
TOTAL MONTHLY EXPENSES:	

☐ *I attest the financial information provided is complete and accurate to the best of my knowledge:*

Applicant's Signature:_____ Date:_____

Grant Application, Narrative, Financial Worksheet, and DD214/Proof of Service must be provided.