

NEW MEMBER APPLICATIONS - INSTRUCTIONS

Fillable forms are on the Department website www.amlegionauxwi.org / Programs / Membership.

Forms may be duplicated or ordered using the Membership Supplies form.

- **EVERY** person wishing to join The American Legion Auxiliary must complete an application for membership as proof of eligibility.
- ✓ **VERIFY THE APPLICATION MEETS ALL THE FOLLOWING REQUIREMENTS BEFORE SUBMITTING.**
- **INCOMPLETE APPLICATIONS CANNOT BE PROCESSED AND WILL BE RETURNED FOR CORRECTION.**

- 1) **DO NOT USE OUTDATED APPLICATIONS.**
- 2) The application must be **CURRENT, LEGIBLE, AND COMPLETE.**
- 3) Applicant or applicant's legal guardian **MUST SIGN** the application.
- 4) An American Legion Post Officer **MUST SIGN** application, not an American Legion Auxiliary Officer.

ALL NEW MEMBERS MUST COMPLETE A MEMBERSHIP APPLICATION, SUBMIT DUES, AND BE LISTED ON A MEMBERS' DUES PAYMENT FORM.

Grandmothers, mothers, sisters, spouses (male or female), step and adopted daughters and granddaughters of Veterans living or deceased who served in the Armed Forces of the United States from April 6, 1917-November 11, 1918 or December 7, 1941 – present with an honorable discharge are eligible for membership in the American Legion Auxiliary.

- Living veterans **must be a current member of The American Legion.** They do not have to belong to the corresponding Post BUT they must be a current member of The American Legion somewhere.
- Deceased veterans – prior membership in The American Legion is not required.
- Women who are eligible for membership in The American Legion in their own right may join the American Legion Auxiliary without joining The American Legion.

Ineligible family relationships: great granddaughters, great-great granddaughters, ex-spouses, fathers, sons, nieces, nephews, and cousins.

HOW TO COMPLETE MEMBERSHIP APPLICATION SECTIONS:

- **Applicant Information** – all fields must be completed legibly and signed by the member (or legal guardian).
 - Have you been a member previously? REFERS TO THE APPLICANT. *If yes is checked, they are NOT a new member. Contact Department Headquarters to determine requirements for REJOINING.*
- **Eligibility Information** - List only **ONE** veteran with their qualifying information.
 - **If Veteran is Living** - MUST provide American Legion Member ID#, Post#, City, and State.
 - If veteran is joining The American Legion at the same time the applicant is joining the American Legion Auxiliary, put NEW for ID# and provide Post#, City, and State.
 - **If Veteran is Deceased** – Check the box and leave ID#, Post# and Post City blank.
 - **Veteran Served –War Era must be provided. If service dates do not match a War Era, check "Other Conflicts."**
 - **Applicant's Relationship to the Veteran – must be provided.**
 - Members are only eligible for the **pre-printed** criteria on the application.
WRITE-IN'S ARE NOT ALLOWED.
 - The American Legion Post Officer signing the application may require proof of the Veteran's service to verify membership eligibility. **DO NOT** submit verifying documents to the American Legion Auxiliary.

American Legion Auxiliary Department Headquarters does not issue membership cards to new members. It is up to the unit to give them a New Member Packet and provide a membership card from the blank ones provided along with any information the individual expressed interest in learning more about.

QUESTIONS? Contact Andrea Stoltz at Department Headquarters
(608) 745-0124 / alawi@amlegionauxwi.org.