

MAIL TO:

ALA – WISCONSIN  
ATTN: EXECUTIVE SECRETARY/TREASURER  
P. O. BOX 140  
PORTAGE, WI 53901-0140



OR Email to: deptsec@amlegionauxwi.org

**DO YOU NEED HELP FILING THE 990-N (E-POSTCARD)?**

If your unit, county or district's tax-exempt status has not been revoked AND your tax filing is current, but you need help filing the 990N income tax report, please submit the following information to Department Headquarters. The Department Secretary will file the IRS 990N e-Postcard based on the information provided.

***Submit AFTER Tax Year Ending:*** \_\_\_\_\_

**PLEASE PRINT CLEARLY:**

Federal Employer Identification Number (EIN) \_\_\_\_\_

Legal Name of Entity \_\_\_\_\_

Contact Information for Principal Officer (president, vice president, secretary or treasurer)

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

City, State Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Organization's Mailing Address (only if different than above):

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

**Confirmation that organization's annual gross receipts are \$50,000 or less:**

I agree that \_\_\_\_\_  
(Legal Name of Organization) (Unit #)

***did not receive more than \$50,000 during the last tax year*** and I give Wisconsin American Legion Auxiliary, Executive Secretary/Treasurer permission to file IRS 990-N (e-Postcard) on our behalf.

\_\_\_\_\_  
Signature of Officer

\_\_\_\_\_  
Printed Name of Officer

DATE: \_\_\_\_\_ Contact Phone Number: \_\_\_\_\_