



SPONSORSHIP FORM

DEADLINE - JANUARY 31, 2026

Fee: \$500 per Delegate ~ Make check payable to: ALABGS
Mail to: PO Box 140, Portage WI 53901-0140

SPONSOR INFORMATION:

District: _____ ☐ Unit ☐ Post ☐ Squadron ☐ Riders # _____

Location: _____ County: _____
(First & Last)

Name: _____

Full Address: _____

Phone #: _____ Email: _____

SCHOOL INFORMATION:

School Name:	School's point of contact's name:	# of Delegate spot(s):
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Be sure to list contact information (Business, club, organization and a point of contact name, complete mailing address/phone # &/or email) for your additional donors plus the school they are sponsoring/donating to and the number of delegates. If needed, attach a separate sheet.

Business/Club/Organization name	Point of contact's name, complete mailing address & a phone # &/or email	Sponsored school & # of Delegate spot(s)
1. _____	1. _____	1. _____
2. _____	2. _____	2. _____
3. _____	3. _____	3. _____
4. _____	4. _____	4. _____
5. _____	5. _____	5. _____

Total # of delegate spots: _____ at \$500.00 per Delegate

Total amount enclosed: \$ _____

Note: A \$25.00 fee will be charged for any check returned by the bank. Also, checks cannot be accepted 90 days beyond date of check.

REFUND POLICY FOR 2026

The following REFUND POLICY will be followed:

All cancellations must be submitted in writing either by USPS mail: ALABGS, PO Box 140, Portage, WI 53901 or e-mail: alabgs@amlegionauxwi.org.

FULL REFUND - 100% Back!

A full refund of the delegate fee will be issued to sponsors who notify Department Headquarters of the cancellation and request the refund by April 15, 2026. So, don't hesitate to send in your reservation by January 31st!

Cancellations and refund requests postmarked/emailed after April 15, 2026, will be assessed a \$50 processing fee for each delegate reservation cancelled, resulting in a partial refund issued to the sponsor.

NO REFUNDS

will be issued for cancellations postmarked/emailed on or after May 1, 2026. Reservation fees will not be rolled over to the following session.

SELECT ONE OF THE FOLLOWING OPTIONS:

- ☐ Please transfer our Delegate fee to sponsor a delegate from another school.
- ☐ Please donate our portion of the non-refundable Delegate fee to the ALABGS General Fund.

Note: If you do not select an option, your non-refundable Delegate fee is used to help offset expenditures of the ALA Badger Girls State program.

- If your Legion family is unable to pay the delegate fee, approach other civic organizations and businesses in your community or the school itself to help defray costs.
- If you will not be participating in the 2026 ALA Badger Girls State program, you must notify the school(s) you sponsor by January 31, 2026.
- Auxiliary Department Headquarters office does not notify a school when a sponsor does not pay a sponsorship fee.
- Reservation forms and fees must be sent to Department Headquarters office by January 31, 2026.
- Make a copy of your completed reservation form for your record.
- Communication is the key to a successful ALA Badger Girls State session!

☐ I have read and understand the above refund policy

Name & Title

Signature

Date