

This form is available on line
www.amlegionauxwi.org

Dept use only
Trans # _____

UNIT MEMBERSHIP TRANSMITTAL FORM

Please duplicate this form for future use

Unit city location _____

Unit # _____

Date _____

Dist # _____

IMPORTANT

- Stubs A & B for renewals and new members must be accompanied with a “Unit Membership Transmittal Form”. Pay only for the stubs you are sending. DO NOT send stubs for VIM members.
- Submit separate Unit Membership Transmittal Form *for each membership year*.
- **Everything will be returned to the person named below if any of the following have incurred** – Names not listed on the back of this form
 Incomplete applications – incorrect transmittal form - stubs missing - wrong dollar amount sent – or if information is missing.
 If you have any questions, please refer to the manual that accompanied the stubs.
- If stubs A & B have become separated, DO NOT staple/tape together. Just be sure both are included with your paper work.

Make a copy of completed Transmittal Form for your records

AMERICAN LEGION AUXILIARY – DEPARTMENT OF WISCONSIN
 PO Box 140 – Portage WI 53901
 608-745-0124 – Fax 608-745-1947 - Toll free 866-664-3863

Membership card year _____

Total **SENIORS** (new & renewals) _____ @ 16.00 \$ _____

Total **JUNIORS** (new & renewals) _____ @ 3.00 \$ _____

Total Sr & Jr cards sent _____ Total Amt \$ _____

Enclosed is check # _____ **DO NOT** send members individual checks.
A check from the unit made payable to ALA must be sent in with the transmittal form.

Make sure enough postage is put on the envelope

PLEASE PRINT OR TYPE

Person completing the Unit Membership Transmittal Form _____

Address _____

City/Zip _____

Phone # () _____ Work/
Cell # () _____

List enclosed memberships **ALPHABETICALLY** on this sheet – **separate senior cards from junior cards**
 List only the members you are paying for – **DO NOT LIST VIMs!** (N is for new – R is for Renewal)

NAME	Sr/N	Sr/R	NAME	Jr/N	Jr/R
1			1		
2			2		
3			3		
4			4		
5			5		
6			6		
7			7		
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