



## From Department President Sue Vorwald

Thank you to those who helped my family members at the Madison VA, they were very grateful.

One of the hardest things for me to do is ask for help. I believe it has nothing to do with being independent or stubborn. So I can only imagine how difficult it must be for others to request assistance. When we know of someone in need we do not hesitate to do our best to promote peace and goodwill. This is the strength of a volunteer, as stated (*Unity, Loyalty, God, Country, Americanism, Hope, Justice, Freedom, Democracy and Service*) in our Emblem.

February 28 through March 4, 2009, NEC Rose Wenger and I will be traveling to Washington D.C. to attend the Awareness assembly and the National mid-year meetings. During that time, I hope to visit the National Cathedral, there is a stained glass window titled Job 1985; which was donated by The American Legion and the American Legion Auxiliary, and bears their seals. The theme of this window depicts the great suffering of the biblical figure Job, while at the same time recalling the suffering of the families who have lost loved ones in war. Despite Job's despair, his inner faith remains strong as he imagines ultimate redemption by a just God, the Good Shepherd. The shepherd is carrying on his shoulders a child, a symbol for new life. Job, the parent, is sick with grief over war and its victims, whose graves cover the earth. The window shows vast military cemeteries filled with crosses and Stars of David in the theme of suffering, redemption, and divine justice to our experiences of war. For God and Country, the first words of our Preamble make me in awe of this great National Jewel of Light.

I mention the Cathedral also because Helen Keller is laid to rest here. She inspires many today in her writings:

*Happiness cannot come from without. It must come from within.  
It is not what we see and touch or that which others do for us which makes us happy;  
It is that which we think and feel and do,  
first for the other fellow and then for ourselves.*  
*Helen Keller*

This is Americanism month and Chairman Joan Chwala has an excellent program for our units, schools and communities. Let's see lots of essays written this winter and submitted for spring. Remember you hold this information and you must pass this on to students.

Happy Valentines Day to everyone and may Oceans of Love strengthen your day.



GREETINGS FROM DEPARTMENT HEADQUARTERS

Secretary/Treasurer – Kathy Wollmer

web site: [www.amlegionauxwi.org](http://www.amlegionauxwi.org)  
phone: 608-745-0124

toll free: 866-664-3863

e-mail: [alawi@amlegionauxwi.org](mailto:alawi@amlegionauxwi.org)  
fax: 608-745-1947

**SCHOLARSHIPS/AMERICANISM ESSAY CONTESTS:** Please pay close attention to the Department and National applications deadlines. It would be very sad if a student's application were to be disqualified because it was late. ("Dates & Deadlines")

**SPRING CONFERENCES:** Be sure to attend your District's conference, show your support and say thank you to your District Officers for all they do for the Auxiliary.

**MEMBERSHIP:** A dues reminder notices for 2009 membership renewals are to be sent from National in January to your members who have not paid their 2009 membership dues. Please note that National pre-prints these notices at least 45 days in advance of being mailed. If some of your members have paid their 2009 membership within the last 45 days, please reassure them that their payment was received and forwarded to Department. If you have members that have not paid their 2008 membership please contact them, reminding them that along with their expired membership their benefits have also expired.

National Headquarters will be preparing the 2010 membership cards soon, therefore Department Headquarters will be asking you, "who will handle the 2010 membership renewal cards for your Unit" and "how much you will be collecting for 2010 dues." Remember to include Department and National's share in the total dues you collect - \$16.00 for Senior and \$3.00 for Junior. 2010 Unit Dues information form has been sent to the person currently handling memberships for your Unit and needs to be completed and returned to Headquarters by March 10, 2009

**ANNUAL REPORTS:** 2009 Annual Reports were mailed to the person currently receiving the Monthly-Unit-Mailings; are due into Department Headquarters by May 1, 2008. Please take the time to complete and return these annual reports. Your Department Sue Vorwald and your Program Chairmen love to brag to the National President and Chairmen about the wonderful things Wisconsin's Auxiliary Members do.

**PAST PRESIDENT PARLEY DUES:** August Monthly-Unit-Mailing included the 2008-2009 Past President Parley Membership form. Please send your PPP Membership as soon as possible (\$0.50 per member). New Past-President-Parley cards will be mailed to the person designated on the form to receive them. If you are missing the form, please call Headquarters 608-745-0124 or see the website [www.amlegionauxwi.org](http://www.amlegionauxwi.org)

**UNIT EMAIL ADDRESS:** On the Unit Officers form Headquarters will be asking for your Unit's email address or the email address of someone within your Unit who will receive electronic information for your Unit. It is our hope that that person will receive emailed information from Department and Chairmen and share this information with her Unit. Department received so much valuable information via Internet and it should be shared with Units/members.

**ANSWERS TO MEETING ABTITUDE TEST QUESTIONS:**

1. C 2. B 3. A 4. A 5. A-B-C 6. A 7. A 8. C 9. C 10. A 11. B 12. A-C



## MEMBERSHIP

Chairman Violet Feldmann

106 South Milwaukee, Plymouth, WI 53073

Ph: 920-912-2389 or 920-892-4784 ♦ Email: [vifeldmann@webtv.net](mailto:vifeldmann@webtv.net)

National will be sending dues notices to all delinquent members this month. Members whose dues were received (at Department) after December 5th will receive a notice. It is important to contact delinquent members and encourage them to remain an Auxiliary member. Form a calling committee; it may help those units with many delinquent members. We can't accomplish our goals when our membership continues to drop. I'm forced to ask why we are able to sign up new members but are unable to retain them? Support your Unit and pay your dues to help the Unit reach 100%.

Be sure to forward all memberships to Department weekly. I am happy to report that **membership dues** are coming into Department at a good rate; we don't want to slow up now. Many units have reached 100% and I want to congratulate those that have achieved their membership goal. I would also like to report that all of our units are off the "Goose Egg" list. Good job everyone. I am so pleased with the Units that have surpassed their membership goals and have signed up more members. We are truly proud of your accomplishments.

I would like to close my article by asking our members, many who work as volunteers with our VA and Medical Center facilities, to donate their time or whatever resource they have available to our hospitalized soldiers and veterans. Members (volunteers) can assist with other Auxiliary projects such as filling hero packs, helping veterans with their correspondence, cutting coupons and folding pocket flags. We can't accomplish everything **but** if every Unit would reach their goal we would be able to give 'Oceans of Love' to our soldiers and veterans.

VI





## A February Tribute to Americanism

This is a challenge to all units to create a plan to make February not just the month for red, (as in hearts) but red, white, and blue. We need to let the world know that we are using patriotic celebrations to honor and pay tribute to all U.S. presidents. We are also using Presidents Day to spotlight the need for public displays of support for our troops and our country.

Make your February meeting special. Ask the oratorical contestants to be the guest speakers or if your Badger Girl hasn't been to a meeting yet, ask her. Hold a patriotic poetry contest and invite Junior High Students to read their entries at the meeting. Have your entertainment committee do a quick patriotic skit.

How about a party for a Sunday afternoon? Invite the public. Here are some suggestions. You will need to advertise. Use your own imagination!

1. Use Washington and Lincoln themes such as cherry items for the menu and a Lincoln log cabin craft contest.
2. If your party is near Valentine's Day, decorate the hearts in red, white, and blue. Have Cupid wear an Uncle Sam hat.
3. Hold a card tournament or board game day. Have a bake sale to raise a little extra money for the prizes.
4. Have a pot luck meal.
5. If there is snow, have a patriotic ice sculpture or snowman contest. Use spray bottles with red and blue water (food coloring) to write patriotic slogans in the snow.

Please report what your unit does. Unique ideas will receive a citation!



## VETERANS AFFAIRS AND REHABILITATION

Chairman Fern Madden

3934 Adelaide Dr., Winchester, WI 54557

Ph: 715-686-2838 ♦ Email: [3maddens@centurytel.net](mailto:3maddens@centurytel.net)

The holidays are over and all the rushing around to get things done is coming to an end. I know this because I am able to sit down for more than five minutes without jumping up to answer a phone or doorbell, or rush someplace because I promised to bake something or shop for someone. I think now is a good time to sit back and decide to resume doing volunteer work for the veterans again.

What better way do we have right now than to make plans for "National Salute to Hospitalized Veterans". This program was established as an official Department of Veterans Affairs in March 1978, and is celebrated each year during the week of February 14th. The purpose of this program is to pay tribute and express appreciation to hospitalized veterans, increase community awareness of the medical center and encourage individuals to visit hospitalized veterans and to become involved as volunteers. It's possible that the facility could use some assistance in distributing treats and doing errands for the veterans. You never know what needs to be done until you ask.

Units are asked to visit the facilities in their area. Please involve your Juniors. Ask them to make valentines and also visit the facility to distribute their tributes and visit with the veterans.

I recently received a Newsletter from the Middleton Medical Facility and it contained an update for donations.

- Monetary donations for specific item purchases - any amount.
- Disposable Sharps Containers to be provided to each patient with a prescribed injectable, such as diabetics (Cost of \$100. per case of 10).
- Televisions for in-patient rooms on Unit 4A and for the newly remodeled Infusion Clinic.
- Bus passes for Indigent Veterans to assist them with transportations to medical appointments.
- General Purpose fund: for patient comfort and welfare items.
- Newspaper Subscriptions to purchase daily papers for use by inpatients on all wards.
- Shoes for Physical Therapy Fund: Tennis shoes are modifies and utilized to provide patients in Physical Therapy with a stable bas to work from.
- Television Monthly Cable Charges

Please contact the facility for specific details on these items.

Have a great and productive winter,

Fern Madden, Dept. Chairman VA & R



AMERICAN LEGION AUXILIARY – National Headquarters

## BLANKET FIDELITY BOND

The National Organization writes a Fidelity Bond, which covers **ALL** Unit members and employees of the American Legion Auxiliary. Each Department is billed annually for its proportionate share of the bond premium. Wisconsin's Units are to pay \$5.50 each for their share of the bond premium. Payment should be made to Department by July 31<sup>st</sup> for the next fiscal year. You cannot file a claim if you have not paid your premium.

Limits of coverage are:

- On all officers, members and employees of Units and/or Districts - \$10,000.
- A deductible of \$250 is in effect on all claims.

The bond covers loss through larceny, embezzlement, theft, forgery, misappropriation, willful misapplication or any other act of fraud or dishonesty caused by any member/employee of the American Legion Auxiliary if that person's manifest intent is to cause the Auxiliary to sustain a loss and to enrich herself or another person.

The coverage does not apply to any member/employee for which the insured has knowledge that he/she has committed any fraudulent or dishonest act in the service of the insured or otherwise.

**SPECIAL NOTE: the bond does not cover loss, mysterious disappearance or burglary.**

As soon as a loss is discovered, any audit should be conducted establishing **proof of loss, which must be submitted within four months of discovery.**

All claims should be reported to the Department Secretary who will forward the information to the National Treasurer. Notification to the National Treasurer should be in writing and include the name, address and phone number of the person in the Unit and Department the bonding company should contact.

**TO HELP PREVENT LOSSES AND PROVIDE MORE RELIABLE FINANCIAL DATA THE FOLLOWING FINANCIAL CONTROLS ARE RECOMMENDED:**

1. Bylaws should provide for a regular (monthly or quarterly) Financial Report from the Treasurer.
2. Bylaws should provide for an annual Audit and specify how such audit is to be made.
3. Receipts should be issued for all money received.
4. Involved a second person in cash receipts processing.
5. Make certain that your cash receipts log matches the cash receipts entry in the ledger and the actual bank deposit.
6. Countersignatures should be required on all checks.
7. All bills should be paid with a check
8. Blank checks should never be pre-signed.
9. Someone independent of check processing should open and review bank statements.
10. Someone independent of check processing should review bank reconciliations on a monthly basis.
11. Someone independent of check processing should review the vendor list – check to see if any vendor addresses match each other and/or employee addresses.
12. Someone independent of the request for wire transfers should verify all wire transfers.

# DATES & DEADLINES

Last updated 1/13/09 (subject to change)

LEGION MID-WINTER CONFERENCE	MARSHFIELD, WI	01/16-18/2009
BADGER GIRLS STATE RESERVATION FEE DUE \$225 FROM SPONSORS	DEPARTMENT HEADQUARTERS	01/31/2009
NATIONAL SALUTE TO HOSPITALIZED VETERANS	ALL VA MEDICAL CENTERS	02/08-014/09
MID-YEAR NATIONAL EXECUTIVE COMM	WASHINGTON DC	02/28-03/01/09
NATIONAL ALA AWARENESS ASSEMBLY	WASHINGTON DC	03/01-04/2009
POPPY ORDER DEADLINE	DEPARTMENT HEADQUARTERS	02/28/2009
GIRLS SCOUT ACHIEVEMENT SCHOLARSHIP	AMERICANISM CHRMN - JOAN CHWALA	03/15/2009
DEPARTMENT AND NATIONAL SCHOLARSHIP DEADLINE	EDUCATION CHAIRMAN LIZ STAFF	03/15/2009
AUXILIARY BOWLING TOURNAMENT	WAUSAU, WI	04/4-5/2009
HOSPITAL VOLUNTEER LUNCHEON	KENOSHA/UNION GROVE	04/16/2009
10 <sup>th</sup> DISTRICT SPRING CONFERENCE	RIVER FALLS	04/17-19/2009
AUXILIARY BOWLING TOURNAMENT	WAUSAU, W/	04/18-19/2009
7 <sup>th</sup> DISTRICT SPRING CONFERENCE	ONALASKA	04/18/2009
8 <sup>TH</sup> DISTRICT SPRING CONFERENCE	TIGERTON	04/18/2009
2 <sup>ND</sup> DISTRICT SPRING CONFERENCE		04/25/2009
3 <sup>rd</sup> DISTRICT SPRING CONFERENCE	POST 245 CROSS PLAINS, WI	04/25/2009
6 <sup>th</sup> DISTRICT SPRING CONFERENCE	CHILTON,	04/25/2009
HOSPITAL VOLUNTEER LUNCHEON	KING VETERANS HOME	04/29/2009
HOSPITAL VOLUNTEER LUNCHEON	TOMAH - POST 201	04/30/2009
ANNUAL REPORT DEADLINE	DEPARTMENT HEADQUARTERS	05/01/2009
NATIONAL MEMBERSHIP WORKSHOP	INDIANAPOLIS, IN	05/01-03/2009
1 <sup>ST</sup> DISTRICT SPRING CONFERENCE	UNION GROVE	05/02/2009
5 <sup>th</sup> DISTRICT SPRING CONFERENCE	WHITEFISH BAY WOMAN'S CLUB	05/02/2009
BADGER GIRLS STATE SPRING MEETING	HEADQUARTERS, PORTAGE	05/02/2009
LEGION SPRING MEETINGS	HEADQUARTERS PORTAGE	05/8-9/2009
4 <sup>TH</sup> DISTRICT SPRING CONFERENCE		05/09/2009
HOSPITAL VOLUNTEER LUNCHEON	USVA MINNEAPOLIS	05/09/2009
PRESIDENT'S TESTIMONIAL (DATE CHANGE)		05/16/2009
MEMORIAL DAY HOLIDAY	HEADQUARTERS CLOSED	05/25/2009

## RED BOOK CORRECTIONS

Page 17: Stuckart-Perez, Marcie – new email address is [marcieperez14@yahoo.com](mailto:marcieperez14@yahoo.com)

Page 17: Stone, Betty – new address is 10520 24<sup>th</sup> Ave., Eau Claire 54703.  
New ph. # is 608-343-5463



Please contact the program chairman below for  
questions concerning contests and awards

DEPARTMENT OF WISCONSIN – Chairman 2008-2009

Title - Chairman	First	Last	Address	Phone/Email
Americanism	Joan	Chwala	W13576 Cty Hwy M Gilman, WI 54433	715-668-5661 <a href="mailto:ctr68552@centurytel.net">ctr68552@centurytel.net</a>
AEF	Judy	Van Ryzin	727 Warbler Ln Stevens Point, WI 54481	715-344-6142 <a href="mailto:jwarbler@msworldnet.com">jwarbler@msworldnet.com</a>
Badger Girls State Chrm.	Jeannine	Conradt	N4678 Ketner Rd Shiocton, WI 54170	920-986-3800 <a href="mailto:jeannineroyconradt@msn.com">jeannineroyconradt@msn.com</a>
Badger Girls State Dir.	Diane	Kranig	2908 Algoma St Stevens Point, WI 54481	715-341-4935 <a href="mailto:dianeala6@hotmail.com">dianeala6@hotmail.com</a>
Chaplain/Music	Joyce	Endres	1147 Fleetwood Ave Madison, WI 53716	608-221-1763 <a href="mailto:ljendres@charter.net">ljendres@charter.net</a>
Children & Youth	Theresa	Schindler	W10241 Bitner Ave Owen, WI 54460	715-229-2202 <a href="mailto:tschindl@dwave.net">tschindl@dwave.net</a>
Community Service	Florence	Wasley	415 W. Chapel St Dodgeville, WI 53533	608-935-3527 <a href="mailto:tuskman@mhtc.net">tuskman@mhtc.net</a>
Constitution & By-Laws	Jan	Pulvermacher-Ryan	5400 Blue Bill Dr Madison, WI 53704	608-246-9707 <a href="mailto:jlp004@charter.net">jlp004@charter.net</a>
Education	Elizabeth	Staff	434 2 <sup>nd</sup> Ave. N Onalaska, WI 54650	608-783-3050 <a href="mailto:clifliz@aol.com">clifliz@aol.com</a>
History	Diana	Sirovina	9428 W. Eden Place Milwaukee, WI 53228	414-321-1479 <a href="mailto:durango1@ww.rr.com">durango1@ww.rr.com</a>
Junior Activities	Teresa	Isensee	PO Box 145 Boyd, WI 54726	715-667-3528 <a href="mailto:tisensee@gopresto.com">tisensee@gopresto.com</a>
Legislative	Rose	Wenger	N3327 Joy Del Rd Monroe, WI 53566	608-325-6364 <a href="mailto:rfwenger@tds.net">rfwenger@tds.net</a>
Membership	Voilet	Feldmann	106 South Milwaukee St Plymouth, WI 53073	920-892-4784 <a href="mailto:vifeldmann@webtv.net">vifeldmann@webtv.net</a>
National Security	Sharon	Hayes	E8316 Offerdahl Rd Viroqua, WI 54665	608-637-7359 <a href="mailto:kshayes@frontiernet.net">kshayes@frontiernet.net</a>
Past President Parley	Jeannette	Riekkoff	11515 W. Cleveland Ave #C245 West Allis, WI 53227	414-321-0159
Poppy	Gayle	Janson	12937 State Rd 70 Grantsburg, WI 54840	715-463-5723 <a href="mailto:gmagayle@grantsburgtelcom.net">gmagayle@grantsburgtelcom.net</a>
Public Relations	April	Kollmorgen	25946 NW Circle Dr Poulsbo, WA 98370	360-930-0072 <a href="mailto:akollmorgen@comcast.net">akollmorgen@comcast.net</a>
VA & R Chairman	Fern	Madden	3934 Adelaide Dr Winchester, WI 54557	715-686-2838 <a href="mailto:3maddens@centurytel.net">3maddens@centurytel.net</a>
Field Service	Martha	Robinson	421 South 6 <sup>th</sup> Street LaCrosse, WI 54601	608-784-5982
Home Service	Patricia	Ziarnik	1069 Pilgrim Way #18 Green Bay, WI 54304	920-496-2291 <a href="mailto:forjsmom@yahoo.com">forjsmom@yahoo.com</a>
Support Military Families	Karen	Degner	914 Dreifuerst Rd Plymouth, WI 53073	920-892-6139 <a href="mailto:mdegner@wi.rr.com">mdegner@wi.rr.com</a>

AMERICAN LEGION AUXILIARY – DEPT OF WISCONSIN  
Box 140 - Portage WI 53901-0140  
608-745-0124 Fax 608-745-1947  
Toll free – 866-664-3863

This form is available on line  
www.amlegionauxwi.org

For Office Use Only	
Weight	_____
Zone	_____
Postage	_____
Shipped	_____

**REVISED - 2008-2009 POPPY ORDER BLANK – REVISED**

Unit city location \_\_\_\_\_ Unit # \_\_\_\_\_  
Date \_\_\_\_\_ Dist # \_\_\_\_\_

***Your order is due at Department Headquarters no later than February 1, 2009***  
**Any orders received after Feb 1<sup>st</sup> are not guaranteed** (see reverse side for more details)

Poppy Prices on reverse side  
**“Raise in Price for Large Poppies”**

Postage Chart – **If you do not send the correct postage as listed, your order will be returned.**

***Small poppies only***

1 – 1000	\$7.00
1001 – 3000	\$9.00
3001 – 7000	\$12.00
over 7000	\$13.00

***With Large Poppies***

Additional \$1.00 postage for 1 –100 lg poppies  
Additional \$2.50 postage for 101 – 300 lg poppies

***Large Poppies only: \$8.00 postage required (any quantity)***

<u>QUANTITY</u>	<u>COST</u>
Small _____	\$ _____
Large _____	\$ _____
Subtotal	\$ _____
<b><i>Postage*</i></b>	\$ _____
<b><i>*If poppies are being shipped ADD postage from chart.</i></b>	
Total Remittance \$ _____ enclosed	

**MAKE CHECK PAYABLE TO:**  
*American Legion Auxiliary*  
*Mail to address above*

We no longer ask for a date as to when you want your poppies. Orders will be shipped within 4 to 6 weeks after your check is received and processed at Department Headquarters and the quantity you requested is in stock.

Send to \_\_\_\_\_  
Address \_\_\_\_\_  
City/State/Zip \_\_\_\_\_ Phone # ( ) \_\_\_\_\_

We will **PICK UP** poppies at Zablocki VA Medical Ctr, Milwaukee on \_\_\_\_\_

**DO NOT** send the check directly to the Poppy Shop, or bring it with you when you pick up poppies  
Send your check & order form to the Auxiliary office in Portage to process for filling

# Poppy Prices

## SMALL POPPIES

100 – 15.00	800 – 120.00
200 – 30.00	900 – 135.00
300 – 45.00	1000 – 150.00
400 – 60.00	1500 – 225.00
500 – 75.00	2000 – 300.00
600 – 90.00	2500 – 375.00
700 – 105.00	3000 – 450.00

## **NEW PRICE**

### LARGE POPPIES

10 – 7.80
20 – 15.60
30 – 23.40
40 – 31.20
50 – 39.00
60 – 46.80
70 – 54.60
80 – 62.40
90 – 70.20
100 – 78.00

Immediately check your order when it is received  
for the correct amount.

If they are not the type of poppy you like, notify the  
Poppy Shop IMMEDIATELY so we can correct the  
problem. Don't wait until you are ready to distribute the  
poppies. The Veterans aim to please you, if they can.



The Poppy Shop is open Wed-Fri – 9AM to 1 PM.  
After 1 PM by appointment only!  
414-384-2000 ext. 42208

The test below was written by National Chairman Diane Duscheck (Wisconsin) and included in the 12/12/08 - National Bulletin for all Departments to share.

## Testing Your Meeting Aptitude

**OPENING COMMENT:** It's time for us to take a group quiz. This will be a multiple-choice test, and for each question, one or more answers could be correct.

1. Who is the "Robert" in Robert's Rules of Order?
  - a. Robert Goulet, the singer
  - b. Robert Frost, the poet
  - c. General Henry M. Robert, an engineering officer in the regular army
2. What is the correct method of taking a vote?
  - a. Ask for all who are in favor of the motion. If it sounds as though most members were in favor of the motion, negative vote doesn't need to be taken.
  - b. Ask for those in favor of the motion, and for those against the motion.
  - c. Ask for those in favor of the motion, those opposed to the motion, and for abstentions.
3. What should the president do after the vote has been taken?
  - a. Announce the results of the vote.
  - b. Do a little victory dance if she is pleased with the vote.
  - c. If it was a ballot vote, the president needs to announce the results. If it was a voice vote the president can go on with business since the members heard the vote themselves.
4. What are the By-Laws?
  - a. They are the documents that contain the basic rules that govern the organization.
  - b. They are rules of parliamentary procedure that the organization follows.
  - c. By-Laws is a goofy name. Who really knows what they are?
5. The following statements are true of members of the nominating committee:
  - a. A member of the nominating committee may be a candidate for office.
  - b. The president should not be a member of the nominating committee.
  - c. Members of the nominating committee should be elected.
6. When a slate of officers is presented to the membership,
  - a. There is still the opportunity for nominations from the floor.
  - b. These are definitely the members that will be elected as the officers for the next year.
  - c. Nominations should immediately be closed.
7. Which statement is true about nominations?
  - a. After the chair asks if there are any further nominations, she should wait. When there is no response, the chair declares that nominations are closed.
  - b. There should be a formal motion to close nominations, and that motion should be voted on.
  - c. The chair must ask three times, "Are there any further nominations"?
8. Which statement is true about the treasurer's report?
  - a. A treasurer's report does not need to be given if there have been no expenditures since the last meeting.
  - b. The treasurer's report must be accepted and voted on at each meeting.
  - c. A treasurer's report should be given at each meeting.

9. Officers should have their dues paid
  - a. by Veterans' Day
  - b. by January 1<sup>st</sup>
  - c. Before they take office
  
10. The correct form for making a motion is
  - a. I move that...
  - b. I want to make a motion that...
  - c. Do you think that we should...
  
11. To lay on the table
  - a. Is used to discontinue on a topic that seems to have no resolution at this time.
  - b. Is a motion to defer action on a pending question because of some emergency
  - c. Means to stretch out and take a nap on the head table
  
12. A quorum is
  - a. The minimum number of members who must be present in order to conduct business legally
  - b. A huge arena in Rome
  - c. Necessary to prevent two or three members from making decisions that more people should actually be involved in making, and guarantees adequate representation of the Unit members.

**Answers can be found under the "Greetings from Headquarters" article**

Made especially for you

By The



American

Legion

Auxiliary

A decorative border with a repeating pattern of hearts and swirls, rendered in black, white, and grey. The border frames the central text.

THIS ISN'T JUST  
ANY OLE'  
VALENTINE'S  
DAY CARD  
TO YOU  
FROM ME...

**IT'S A CHANCE FOR  
ME TO SAY  
"THANK YOU"  
FOR ALL YOU GAVE**

**HAPPY  
VALENTINES DAY**