

American Legion Auxiliary, Department of Wisconsin
YEAR-END IMPACT REPORT FORMS
2018-2019

Why report these numbers?

Every hour, every dollar that ALA members invest in our mission of helping veterans adds up. It not only gives each member a sense of pride in belonging to the world's largest patriotic women's organization, but it allows us to demonstrate our effectiveness to the world. Each small sum of numbers gets added into the collective numbers that are called Impact Numbers. These numbers proclaim our impact and make membership in the ALA meaningful.

These numbers are also reported to The American Legion, which includes them in its annual report to Congress. To make this process easier for you, it has been simplified and the form has been condensed to include only essential information. If you aren't sure, giving an estimate is better than not reporting at all.

How to complete the Impact Report Form

1. **Each ALA member** should fill out the Member Form and give it to her Unit President. This probably happens in March but check with your unit.
2. The Unit President (or her designee) compiles all of the member data on the Unit Form and adds any additional data not reported individually by unit members. This form then gets forwarded to the District, which compiles the records and forwards them to Department.
3. It is more important that you report information in one section of the form only, rather than worry if you have selected the right category. For example, if you provide a service for children, it should go in either Service for Military Families (for example, camps for military children only) or Service for Children & Youth (Legion Family camps for all children) but not in both places. But please report it somewhere.
4. Please round to whole dollar values (for example, \$149.50 should be \$150).

Report Simplifications

1. All service for all military whether active duty, retired, or reserve is now combined in one section.
2. Each section has better defined examples of the service that should be reported.
3. **For Units, Districts, and Departments:**
“Line numbers” and “Obtain Total From” columns assist in transferring data from form to form. For example, units can find the number of Volunteer Hours for Military Families on Line 5 of the Member Form.

A downloadable fillable monthly tracking worksheet is available on the national website under the Members Only, Annual Report Forms section: www.ALAforVeterans.org

Thank you for taking the time to REPORT your VALUABLE SERVICE and helping us TELL OTHERS about our INCREDIBLE IMPACT!

END OF YEAR IMPACT REPORTING

FAQs

Question: Where do I report my service for a National Guard “Welcome Home” activity?
Answer: Service for ALL members of the military, whether they are retired, active-duty or in the reserve component such as the national Guard is now reported in “Section 1: My Service for Veterans, Active-Duty, and Reserve Military.”

Question: Do I report my VAVS (Veterans Administration Voluntary Services) on the Impact Form since I already sign in at the VA when I volunteer?

Answer: No, the ALA receives those hours from the VA on a yearly basis.

Question: Does time shopping for care packages for deployed military count as service?

Answer: Yes, shopping for care packages not only counts as service hours under Section 1, but also mileage associated with shopping for care packages may be reported under the new section “Section 5: Mileage.”

Question: So...does driving my daughter to Junior meetings count as service?

Answer: Sorry, that falls within your responsibility as a parent. You get kudos for being a great ALA parent though!

Question: My unit volunteered at a summer camp for military kids. Where should I report this service?

Answer: You may report service for summer camps open only to military kids under “Section 2: My ALA Service for Military Families.” If the camp is open to ALL children, then your service would be reported under “Section 3: My ALA Service for Youth.” But don’t worry if you don’t remember. Just report it somewhere...but only once!

Question: My neighbor is deployed, so I help her husband by babysitting their children once a week. Does this count?

Answer: Absolutely! Report this under “Section 3: My ALA Service for Military Families.”

Question: What if I don’t know exactly where on the form to report my service?

Answer: You can always report it under “Section 4: My Service Representing the ALA in My Community.”

Question: Can I count hours spent taking care of a veteran who lives with me but is not a blood relative?

Answer: As long as you are not receiving compensation in return for your role as a care-giver (such as when you care for your spouse), you may report it under “Section 1: My ALA Service for Veterans, Active-Duty and Reserve Military.”

Question: Can I count hours spent preparing meals for Legion meetings and administrative support for TAL commanders as hours spent in Service to Veterans?

Answer: Those hours count but should be reported under “Section 4: My Service Representing the ALA in My Community.” Some of our members aptly describe those activities as family chores.

THANK YOU FOR SERVING AND REPORTING!